

The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
www.tay.ca



## **Grants and Donations Program**

### **2026 Grant Application (Schedule A)**

Submission Deadline: **March 31<sup>st</sup> at 4:30 p.m. 2026**

Group/Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

**Criteria for Eligibility** - please read the following in its entirety to confirm the eligibility of your application:

**MUST BE ONE OF THE FOLLOWING IN ORDER TO APPLY:**

- ☐ Groups/organizations located in Tay Township who are mandated to provide direct benefits, programs, and/or services primarily to Township residents;
- ☐ Youth groups or service clubs based in Tay Township;
- ☐ Chartered service clubs based in Tay Township;
- ☐ Groups/organizations not based in Tay Township but have a mandate to provide direct benefits, programs, and/or services to the Township and who are funded in whole or in part by neighbouring municipalities.

**NOT ELIGIBLE FOR FUNDING:**

- Social assistance services that are provided by other levels of government;
- Agencies or not-for-profit organizations excluding those programs or services that are funded in whole or in part by neighbouring municipalities;
- Capital items including but not limited to equipment, machinery or tools;
- Travel expenses for members of the group/organization;
- Sponsorship of athletic endeavours (team/individual sponsorship for tournaments, special events, regular season activities, etc.);
- Individuals;
- For-profit groups/organizations;
- Organizations serving as funding sources for others, e.g. service clubs

- unless they are applying for funding for community festivals;
- Faith organizations where services/activities include the promotion and/or require adherence to a faith;
  - Fundraising events;
  - School Boards, primary and secondary schools, and post-secondary institutions
  - Tay Township Boards/Committees;
  - Organizations that conduct the majority of their activities outside of Tay Township and do not provide a direct benefit to Tay residents; or
  - Organizations that did not submit the required Grant Report "Schedule B" reporting information for a previous year's grant.

I \_\_\_\_\_, confirm on behalf of the group/organization, that the request in this application meets the requirements for submission and does not fall under the not eligible for funding list.

---

Signature

---

Date

**Applications must be completed electronically and submitted via email by March 31<sup>st</sup> at 4:30 p.m. Please direct applications to:**

Emma Whiteside, Financial Analyst  
[ewhiteside@tay.ca](mailto:ewhiteside@tay.ca)

# Grant Application

*Please answer each applicable question in its entirety*

**1. Amount of funding requested (Max \$1,500):**

**3. Is the group/organization located in Tay Township?**

☐ Yes ☐ No

**4. If you answered "No" above:**

Please provide details on where the group/organization is located.

**5. How will the funding requested provide direct benefits to Tay residents?**

Please provide details on how the funding being requested will provide direct benefits, programs and/or services primarily to Tay residents and include how many Tay residents will benefit.

6.a. **What are the group/organization's objectives?**

6.b. **Please select one category which best aligns with those objectives:**

- ☐ **Tay Resilient** - supporting pillars of sustainability to ensure the Township has resilience in the face of economic, environmental and business challenges
- ☐ **Tay Open** - improve the relationship between the Township and residents through activities that demonstrate transparency, effective communications and dedicated customer service.
- ☐ **Tay Proud** - invest in natural and legacy assets in the community to contribute to fostering a sense of pride among residents and employees of the Township.
- ☐ **Tay Active** - focus on accommodating segments of the population (children and seniors, in particular) through recreational and infrastructure policies that encourage activity and mobility within the Township.

7. **Does your group/organization involve volunteers?**

- ☐ Yes                      ☐ No

8. **Does your group/organization have a Charity Number?**

- ☐ Yes                      ☐ No

9. **If you answered "YES" above:**

Please provide the Charity Number.

**10. What are the funds being requested going to be used for?**

**Please be specific.** *\*Note: funds are only granted on the condition that they will be used for activities/services available to Tay residents.*

**11. Please complete the following table:**

<b>Revenue</b>	<b>2026 Funding Request</b>
Grants – Township of Tay	\$
Grants – Federal/Provincial funding	\$
Grants- Other Municipalities (Specify)	\$
Donations/Fundraising	\$
Other Revenue (Specify)	\$
<b>Total Revenue</b>	\$

**12. Please provide the names and titles of all Directors, Principal Officers, Presidents, CAO, and CFO of the group/organization:**

<b>Name</b>	<b>Title</b>

## **CONDITIONS OF RECEIVING GRANT FUNDING**

As a condition of the award of a grant, the applicant agrees to complete the **Grant Report (Schedule B)** by December 31<sup>st</sup> of the year in which the funds were received.

The below individuals certify that:

- ☐ The information in this application and supporting documents are true and correct to the best of their knowledge.
- ☐ Confirm consent for Tay Township to promote and/or publish information relating to the recipients of the funding, via social media, media release, website and/or other formats as deemed appropriate by the Township's Communication Department.

**Signature of two (2) authorized principal officers of the group/organization are required.**

_____ Name	_____ Signature
_____ Title	
_____ Date (YYYY-MM-DD)	
_____ Name	_____ Signature
_____ Title	
_____ Date (YYYY-MM-DD)	