

TOWNSHIP OF TAY

Building Division

450 Park Street, P.O. Box 100, Victoria Harbour, Ontario L0K 2A0
Phone (705) 534-7248 Fax (705) 534-4493



MUNICIPAL WATER AND/OR SEWER CONNECTION APPLICATION

Permits

Homeowners are responsible for obtaining a permit prior to the repair or connection to the municipal water or sewer service.

The fee to connect to the municipal water or sewer is as per the current fee By-Law.

Water and sewer services are invoiced on a quarterly basis, in arrears. The effective date for billing purposes is the day that the connection is made to the system at the property line.

Application

Please fill out the attached application and indicate which service to which you will be connecting.

Please note that all fees are payable when the application is submitted.

Once the application is received it will then be reviewed and if all the necessary information is received, a permit will be issued.

Construction

Once your permit is received, construction may begin. Please refer to the attached Water and Sanitary Service Checklist for guidelines.

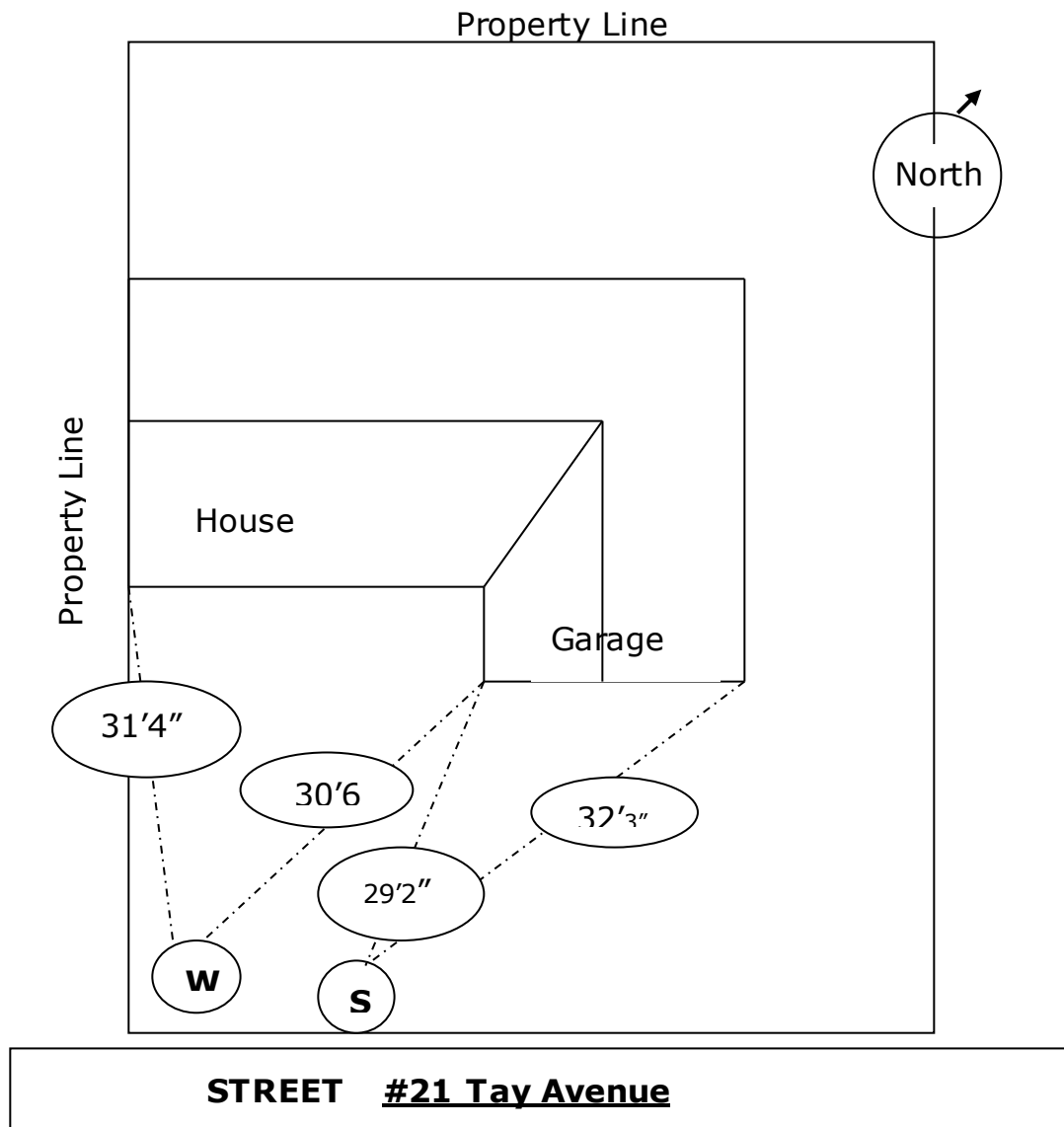
As per By-law 2010-69, no contractor or plumber shall operate the municipal water shut off valves on Township property. Tampering with the shut off valves will result in a fine.

Inspections

Please call for an inspection at 705-534-7248, ext. 220, when:
Water service pipe – prior to backfill (provide pressure test)
Sewer pipe – prior to backfill (provide ball test)

Please note that we require 48 hours notice for inspections and require the attached Water Service and Sanitary Sewer Layout form to be filled out and on site at the time of inspection. The inspector will not be able to pass your inspection without this.

SAMPLE LAYOUT ONLY!



Drawn By:

Date:

W = Water Curb Stop Depth = 6'

S = Sewer Connection Depth = 8'



The Corporation of the Township of Tay

450 PARK ST.
P.O. BOX 100
VICTORIA HARBOUR
ONTARIO L0K 2A0

PHONE: (705) 534-7248
FAX (705)534-4493
WEBSITE: www.tay.ca

Municipal Water and/or Sanitary Sewer Connection Information

Sanitary Sewer Information (check appropriate circle)

Materials and Certification

- 4 inch sanitary pipe (most common – PVC CAN/CSA-B182.2 or B182.4), or
- Other (specify) _____

Support and Protection of Pipe

- Sanitary sewage pipes will be protected from frost
- Minimum bedding depth of 6 inches of sand (or on clean undisturbed soil) plus a minimum cover depth of 12 inches of sand will be provided. (Where trench conditions are wet, the bedding may consist of ½ inch clear round stone)

Grade and Alignment

- Sanitary sewer pipe will be located below the footing level where grade will permit
- 4 inch sewer pipe will have a minimum 1/8 inch slope per foot and maximum 45 degree bend on horizontal piping

Cleanouts

- A cleanout will be provided as close as possible to the inner face of the foundation wall where the sewer pipe leaves the building.
- The diameter of the cleanout will match the diameter of the sewer pipe.
- A 4" cleanout must be installed outside the foundation up to the surface

Testing

- A ball test will be provided for the Building Department at the time of inspection
- A sewer pipe location diagram will be provided to the Building Department (see handout) at the time of inspection
- 14 gauge tracer wire must be installed

(see over for water service information)

Water Service Information (check appropriate circles)

Materials and Certification

- 1" inch copper (most common – Type K soft certified to ASTM B88) will be used, or
- 1" inch polyethylene pipe and fittings certified to Series 160 of CAN/CSA-B137.1, or
- Other (specify) _____

Note: If plastic water service pipe is used, a tracer wire must be installed

Support and Protection of Pipes

- A minimum depth for frost protection of at least 5 feet will be provided except under a driveway 6 feet of coverage will be provided, or
- Other (specify) _____

- A minimum bedding depth of 6 inches of compacted sand will be provided under the water service pipe and at least 12 inches of sand cover free of stones on top, will be provided

Separation

- Water Service pipe will be separated from building drain and building sewer pipes by 8 feet of undisturbed or compacted earth, or
- the water service pipe is constructed of a single run of pipe with no joints between the street line and the inside face of the building, or
- Other (specify) _____

Back Siphonage

- Dual-Check Backflow Preventer and Expansion Tank to be installed.

Testing

- The water service pipe will be tested with potable water at a pressure of 145 PSI for at least 1 hour, or
- Will be tested with air pressure of 102 PSI for 2 hours.
- A water pipe location diagram will be provided to the Building Department (see handout) at the time of inspection

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
Applicant is:		Owner or		Authorized agent of owner
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ()		Fax ()		Cell number ()
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ()		Fax ()		Cell number ()

E. Builder (optional)				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ()		Fax ()	Cell number ()	
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			Yes	No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			Yes	No
iii. If yes to (ii) provide registration number(s): _____				
G. Required Schedules				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
H. Completeness and compliance with applicable law				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			Yes	No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			Yes	No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			Yes	No
iv) The proposed building, construction or demolition will not contravene any applicable law.			Yes	No
I. Declaration of applicant				
I _____ declare that: (print name)				
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
_____		_____		
Date		Signature of applicant		

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

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AUTHORIZATION FOR AN APPLICATION

FOR A BUILDING PERMIT

BY A PERSON OTHER THAN THE LEGAL OWNER

I _____, being the legal owner of the
subject property located at _____
in the Township of Tay, hereby authorize _____
to apply for a building permit for work to be done on this property.

Date

Signature of Legal Owner

Personal information contained on this form/document/application is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy* legislation and will be used for the purpose for which it was collected. Questions about this collection should be directed to the Clerk of the Township of Tay.