



The Corporation of the Township of Tay
Corporate Services Committee
Agenda

March 10, 2022

10:00 a.m.

Remote Video and Telephone Conference

PUBLIC NOTICE: Due to COVID-19 pandemic precautions regarding physical distancing and in accordance with Ontario Regulation 52/20, which restricts an organized public event of more than five people, Committee will be meeting remotely by video and telephone conference. For details on how to view the video conference meeting visit <https://www.tay.ca/Meetings>. To listen to the meeting by telephone call 705-999-0385 (a local telephone number) and enter meeting ID number 882 1814 0278.

Pages

1. **Call to Order**
2. **Adoption of the Agenda**
Recommendation:
That the Corporate Services Committee Meeting Agenda for March 10, 2022 be adopted as circulated.
3. **Disclosure of Interest**
4. **Presentations / Delegations**
5. **Standing Committee Business**
 - 5.1. **Adoption of Minutes**
 - 5.1.1. Corporate Services Committee Minutes - February 10, 2022 4
Recommendation:
That the Corporate Services Committee meeting minutes for February 10, 2022 be adopted.
 - 5.2. **Reports from Municipal Officials**
 - 5.2.1. CS-2022-21 Clerk, Re: Follow up to Staff Report CS-2022-14 Election Signs By-law 8
Recommendation:
That Staff Report No. CS-2022-21 regarding Follow Up to Staff Report CS-2022-14 Election Signs By-law be received; and
That the new Election Signs By-law be approved and brought forward to the next regular meeting of Council.
 - 5.2.2. CS-2022-24 Chief Administrative Officer, Re: Monthly Activity Report 23

5.2.3.	CS-2022-25 General Manager Corporate Services, Re: Monthly Activity Report	25
5.2.4.	CS-2022-23 Deputy Treasurer, Re: Financial Services Division Monthly Report	30
5.3.	Other Business	
5.4.	Items for Information	
5.4.1.	Correspondence - Southwestern Integrated Fibre Technology, Re: SWIFT Monthly Project Update - December 2021	33
6.	<u>General Discussion – Committee/Staff Question & Answer Period</u>	
7.	<u>Closed Session</u>	
7.1.	Retire to Closed Session	
	Recommendation:	
	That Committee retire to a Closed Session at (time);	
	And further that this portion of the meeting be closed to the public pursuant to Section 239, Subsection 2 of the Municipal Act, 2001, as marked:	
	<ul style="list-style-type: none"> • a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; • a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; • a proposed or pending acquisition or disposition of land by the municipality or local board. 	
7.2.	Presentation from Gianni Creta, President, Envi Networks Limited	
	A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Update on Envi Networks Limited Business Plans and Activities)	
7.3.	Report from the Clerk	
	Proposed or pending acquisition or disposition of land by the municipality or local board (Lighthouse Crescent)	
7.4.	Report from the Library Board Ad-Hoc Committee	
	A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Library Organizational Structure)	
7.5.	Rise from the Closed Session	
	Recommendation:	
	That Committee rise from the Closed Session at (time) and return to the regular meeting.	

8. Adjournment

Recommendation:

That this meeting adjourn at (time) a.m.

The Corporation of the Township of Tay
Corporate Services Committee Meeting Minutes

Thursday, February 10, 2022, 10:00 a.m.
Remote Video and Telephone Conference

Present: Mayor Walker
Deputy Mayor La Chapelle
Councillor Bumstead
Councillor Warnock
Councillor Norris

Staff Present: L. Barron – Chief Administrative Officer
D. O’Shea – General Manager Corporate Services
S. Berriault – General Manager Operational Services
S. Aymer – General Manager Protective & Development Services/Fire Chief
B. Andreychuk – Manager of Financial Services/Treasurer
T. Tompkins - Manager of Building Services/CBO
C. Bonneville – Clerk
E. Smith – Communications Specialist

Regrets: Councillor Talbot
Councillor Raymond

1. Call to Order

Mayor Walker called the meeting to order at 10:07 a.m.

2. Adoption of the Agenda

Moved by Deputy Mayor La Chapelle

Seconded by Mayor Walker

That the Corporate Services Committee Meeting Agenda for February 10, 2022 be adopted as circulated.

Motion Carried.

3. Disclosure of Interest

No interests were disclosed at this time.

4. Presentations / Delegations

No presentation or delegations were received.

5. **Standing Committee Business**

Mayor Walker called on Deputy Mayor La Chapelle to Chair the meeting

5.1 **Adoption of Minutes**

5.1.1 Corporate Services Committee Minutes - January 13, 2022

Moved by Mayor Walker

Seconded by Deputy Mayor La Chapelle

That the Corporate Services Committee meeting minutes for January 13, 2022 be adopted.

Motion Carried.

5.2 **Reports from Municipal Officials**

5.2.1 CS-2022-16 Human Resource Specialist, Re: Annual Health and Safety Policy Statement

Moved by Mayor Walker

Seconded by Deputy Mayor La Chapelle

That Staff Report No. CS-2022-16 regarding Health and Safety Annual Policy Statement be received; and

That the Health and Safety Policy Statement attached hereto, being reviewed by Council, is hereby confirmed by Council; and

That the Mayor and the C.A.O. are hereby authorized to sign the said policy on behalf of the Township.

Motion Carried.

5.2.2 CS-2022-14 Clerk, Re: Election Signs By-law

Following discussion the Clerk was directed to make a revision to the draft by-law under Section 6.1, Enforcement and Removal of Signs and to research and report back with considerations to include a general provision to restrict the size of campaign signs.

Moved by Mayor Walker

Seconded by Deputy Mayor La Chapelle

That Staff Report No. CS-2022-14 regarding Election Signs By-law be received; and

That that the new Election Sign By-law be approved and brought forward to a future Council meeting.

Motion Carried.

5.2.3 CS-2022-17 General Manager Corporate Services, Re: Bayview Avenue, Talbot Street and Triple Bay Road Water Area Deemed Connection

Following a fulsome discussion with respect to a decision made by Council in 2003 that residents not be required to connect to the water system and to not levy water rates on non-connected Bayview Avenue, Talbot Street and Triple Bay Road properties Committee agreed to honour the decision made by the Council of the day in 2003.

In conclusion the Committee agreed that legal advice is not necessary and that a friendly amendment be made to staff's recommendation.

Moved by Mayor Walker

Seconded by Deputy Mayor La Chapelle

That Staff Report No. CS-2022-17 regarding Bayview Avenue, Talbot Street and Triple Bay Road Water Area Deemed Connection be received; and

That the Township not proceed with billing the subject properties year-round water rates and not charge any deemed infrastructure/connection fees.

Motion Carried.

5.2.4 CS-2022-12 Chief Administrative Officer, Re: Monthly Activity Report

Staff Report CS-2022-12 was received for information.

5.2.5 CS-2022-13 General Manager Corporate Services, Re: Monthly Activity Report

A discussion ensued with respect to the provincial funding to connect residents to high-speed internet. General Manager O'Shea spoke to a recent Broadband webinar he attended and noted that the Internet and Service Software Modernization Ad-hoc Committee is scheduled to meet February 14 and will further discuss the Broadband Fund grant program. He also noted that ENVI Networks is scheduled to attend the March 10th Corporate Services meeting to provide an update on the status of the

provincial broadband strategy to connect homes to high-speed internet by 2025.

Following discussion Committee directed staff to communicate to Tay residents the various options for high-speed internet in the Township.

Staff Report CS-2022-13 was received for information.

5.2.6 CS-2022-15 Manager of Financial Services/Treasurer, Re: Division Monthly Activity Report

Staff Report CS-2022-15 was received for information.

5.3 Other Business

No items of other business were received.

5.4 Items for Information

No items for information were received.

6. **General Discussion – Committee/Staff Question & Answer Period**

A brief discussion ensued with respect to the purpose and abilities of the video cameras placed at the Tay Community Rink and public works yard at the Municipal office.

7. **Requests for Future Reports or Follow-up**

Committee questioned if there is a need to include this category on the agenda and recommended that it be removed from the agenda and included in the General Managers' monthly reports on a quarterly basis. Following discussion the Committee concurred with the recommendation and provided staff with direction accordingly.

8. **Closed Session**

No closed session meeting was held.

9. **Adjournment**

Moved by Deputy Mayor La Chapelle

Seconded by Mayor Walker

That this meeting adjourn at 11:03 a.m.

Motion Carried.

Chair

Minute Recorder



STAFF REPORT

<u>Department:</u>	Corporate Services
<u>Meeting Chair:</u>	Deputy Mayor Gerard La Chapelle
<u>Meeting Date:</u>	March 10, 2022
<u>Report No.:</u>	CS-2022-21
<u>Report Title:</u>	Follow Up to Staff Report CS-2022-14 Election Signs By-law

RECOMMENDATION:

That Staff Report No. CS-2022-21 regarding Follow Up to Staff Report CS-2022-14 Election Signs By-law be received; and
That the new Election Signs By-law be approved and brought forward to the next regular meeting of Council.

INTRODUCTION/BACKGROUND:

As part of the planning process for municipal elections, the Clerk presented Report CS-2022-14 Elections Signs By-law, to the Corporate Services Committee during the February 10, 2022 meeting. Following discussion the Clerk was directed to revise Section 6.1, Enforcement and Removal of Signs, to read 'the Clerk may have the sign removed'.

The Clerk was further directed to research and report back to Committee on what our neighbouring municipalities have in place with respect to provisions to provide restrictions to the size of an election campaign sign.

ANALYSIS:

Staff canvassed neighbouring Clerks' to inquire if their municipal by-law regulating the placement and use of election signs included a provision to regulate the size of a campaign sign.

The following charts summarize the findings of information gathered by the responding municipalities.

Municipality	By-law provision to restrict the size of election campaign signs
Tiny	No
Midland	No
Penetanguishene	No *
Severn	No
Clearview	Yes
Innisfil	Yes
Georgian Bay	Yes
Gravenhurst	Yes
Huntsville	Yes

*Although the Town of Penetanguishene does not regulate the size of campaign signs where a sign is so large or so placed that the cost of taking it down and removing it exceeds the amount provided in the by-law the candidate shall be charged the Town's actual cost for taking down, removing and disposing of the sign, plus administration fee of fifteen (15%) percent.

Clearview	No Election sign shall be larger than 1.22 metres by 1.22 metres and the sign height is no higher than 2.0 metres high, with the exception of wall and ground signs at campaign offices for which the provisions of Section 9 would apply (Commercial, Industrial and Institutional Signs).				
Innisfil	An Election Sign shall meet the following maximum size and height requirements: (a) Sign Area of 1.49 square metres (16 square feet); (b) Height of 1.22 metres (4 feet); (c) Width of 1.22 metres (4 feet); and (d) Shall be no higher than 1.5 metres (4.92 feet) above the ground, measured from the topmost point of the sign.				
Georgian Bay	Maximum Sign Face Area	Minimum Setback from Street Line on private property	Maximum Height Of Sign From Grade	Minimum Setback from a Park, Cemetery, Hospital or School Lot Line	Minimum Setback from Any Other Lot Line
	Less than or equal to 1.5 square metres (16 square feet)	1 metre (3.3 feet)	3.7 metres (12 feet)	15.2 metres (50 feet)	0.6 metres (2 feet)
	Greater than 1.5 square metres (16 square feet)	Not permitted.			

Gravenhurst	Maximum Sign Face Area	Minimum Setback from Street Line on private property	Maximum Height Of Sign From Grade	Minimum Setback from a Park, Cemetery, Hospital or School Lot Line	Minimum Setback from Any Other Lot Line
	Less than or equal to 1.3 square metres (14 square feet)	1 metre (3.3 feet)	3.7 metres (12 feet)	15.2 metres (50 feet)	0.6 metres (2 feet)
	Greater than 1.3 square metres (14 square feet) to less than 2.8 square metres (30 square feet)	3.0 metres (10 feet)	3.7 metres (12 feet)	15.2 metres (50 feet)	0.6 metres (2 feet)
	Greater than 2.8 square metres (30 square feet)	Not permitted.			

Huntsville	Maximum Sign Face Area	Minimum Setback from Street Line on private property	Maximum Height Of Sign From Grade	Minimum Setback from a Park, Cemetery, Hospital or School Lot Line	Minimum Setback from Any Other Lot Line
	Less than or equal to 1.3 square metres (14 square feet)	1 metre (3.3 feet)	3.7 metres (12 feet)	15.2 metres (50 feet)	0.6 metres (2 feet)
	Greater than 1.3 square metres (14 square feet) to less than 2.8 square metres (30 square feet)	3.0 metres (10 feet)	3.7 metres (12 feet)	15.2 metres (50 feet)	0.6 metres (2 feet)
	Greater than 2.8 square metres (30 square feet)	Not permitted.			

With the exception of Tiny Township an Election Sign shall mean signs advertising or promoting a candidate in a federal, provincial, school board or municipal election. Tiny Township's by-law regulates signs and other advertising, it is not specific to elections signs and does not regulate sign size, just the location; that no sign shall be affixed or attached to trees, utility poles, posts, or fences within 8 metres of any Township of Tiny road allowance.

Following a review of Financial Statements submitted by candidates during the 2018 campaign period all candidates reported an amount for sign expenses; ranging from \$191.11 to \$2,381.46 depending on the office for which the candidate sought election. The greater amount spent on signs was for those seeking the Mayor or Deputy Mayor position as these positions were at-large unlike a councillor position that was specific to a Ward.

Historically the Mayor and Deputy Mayor positions generated greater sign expenses due to the fact that these positions canvassed the entire municipality. With the Township eliminating the ward system realistically all candidates will be promoting their campaign throughout the entire municipality which equates to more signs being placed.

FINANCIAL/BUDGET IMPACT:

Although there is no direct budget impact as a result of this report there is staff time involved for administration of sign deposits and enforcement of the by-law.

When the election sign deposit of \$200.00 is collected by a candidate they are required to sign a waiver acknowledging that they have received and read a copy of the Election Sign By-law and agree to the terms and conditions contained therein; understanding that a contravention of the By-law may result in the loss of said deposit.

Upon satisfactory removal of all municipal election signs by a candidate after Election Day the deposit, or any remaining portion, is returned to the candidate following the election.

STRATEGIC PLAN:

Not Strategic Plan Specific - Other

Adoption of the by-law provides regulations for the placement and use of election signs within the Township of Tay by a candidate or political party in an election held in accordance with *the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996.*

CONCLUSION:

Staff is recommending that the Election Signs By-law not include a provision to regulate the size of a campaign sign; similar to that of Tiny, Midland and Penetanguishene. Ensuring campaign signs are within size restrictions could add extra municipal law enforcement staff hours.

Staff is recommending that the new election signs by-law, as attached, be adopted and further that By-law 2018 be repealed.

Attachments:

1. Staff Report CS-2022-14 Election Signs By-law
2. Draft Election Sign By-law 2022-XX

Prepared By:

Date: February 28, 2022

Cyndi Bonneville
Clerk

Recommended By:

Date: February 28, 2022

Daryl C. W. O'Shea
General Manager, Corporate Services

Reviewed By:

Date: February 28, 2022

Lindsay Barron, CPA, CGA, HBCom.
Chief Administrative Officer



STAFF REPORT

Department: Corporate Services

Meeting Chair: Deputy Mayor Gerard La Chapelle

Meeting Date: February 10, 2022

Report No.: **CS-2022-14**

Report Title: **Election Signs By-law**

RECOMMENDATION:

That Staff Report No. CS-2022-14 regarding Election Signs By-law be received; and

That the new Election Sign By-law be approved and brought forward to the next regular Council meeting.

INTRODUCTION/BACKGROUND:

As part of the planning process for municipal elections, the Township's Election Sign By-law is typically reviewed. The by-law also governs the placement of signs for Federal and Provincial Elections.

ANALYSIS:

The proposed by-law incorporates some minor edits as well as the following revisions:

- Timing: In 2018, Nomination Day was the fourth Friday in July and candidates were permitted to erect campaign signs starting August 1st, with the change in Nomination Day to August 19th, 2022 it is necessary to amend the date in which signs may be erected.

Staff is recommending that Section 2.2 a) be revised to read:
No candidate, person or Registered Third Party Advertiser shall place or permit to be placed an Election Sign for a municipal election 'earlier than the first Monday following Nomination Day in any Election year'.

This will eliminate the need to regularly review the by-law unless there are changes to legislative requirements.

- General Provisions: With dissolving the Ward system the general provision to the restrictions that 'no municipal election sign shall be erected outside of the jurisdiction of the position for which a Candidate is registered' can be removed (Section 3.5).
- Definitions: Section 1.4 'Jurisdiction means the particular ward for which a candidate is running or the Township boundaries for Mayor or Deputy Mayor Candidates'.

Staff is recommending that the definition be revised to read 'Jurisdiction means within the Township boundaries and in accordance with permitted sign areas as defined by Section 3.9 and 3.10'

Enforcement and Removal of Signs

During the 2018 Municipal Election a sign deposit of \$200 was collected from the candidates or registered third party; rather than pursuing fines through Provincial Offences.

Per Section 6, if a sign is located in the wrong location the candidate or registered third party will be given 24 hours to relocate the sign or the sign will be removed.

If it is necessary to remove a sign, the deposit shall be retained as follows:

- 1st sign removed \$35 taken from deposit,
- 2nd sign removed additional \$65 taken from deposit,
- 3rd sign removed balance of deposit retained by municipality.

Following the election, any remaining deposit is returned to the candidate or registered third party.

Staff is recommending that Section 6 of the By-law remain as written; it is common for staff to remove campaign signs placed in locations not permitted during the campaign period and signs left behind following an election.

FINANCIAL/BUDGET IMPACT:

There is no budget impact as a result of this report.

The election sign deposit (or remaining balance) will be refunded to any municipal election candidate and third party advertiser following the election.

STRATEGIC PLAN:

Not Strategic Plan Specific - Other

Adoption of the by-law provides regulations for the placement and use of election signs within the Township of Tay by a candidate or political party in

an election held in accordance with *the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996.*

CONCLUSION:

Staff is recommending adoption of the new election sign by-law and that By-law 2018-08 be repealed.

Attachments:

1. Draft Election Sign By-law 2022-XX

Prepared By:

Date: February 3, 2022

Cyndi Bonneville
Clerk

Recommended By:

Date: February 3, 2022

Daryl C. W. O'Shea
General Manager, Corporate Services

Reviewed By:

Date: February 3, 2022

Lindsay Barron, CPA, CGA, HBCom.
Chief Administrative Officer

THE CORPORATION OF THE TOWNSHIP OF TAY

BY-LAW No. ~~2018-08~~ 2022-XX

Being a By-law to regulate the Placement and Use of Election Signs within the Township of Tay, and to repeal By-law ~~2009-61~~2018-08

WHEREAS the *Municipal Act, 2001*, as amended, provides that a Council of a municipality may pass a by-law for the prohibition or regulation of the erection of signs and other advertising devices; and

WHEREAS the Council of the Township of Tay deems it advisable to have a by-law regulating Election Signs;

NOW THEREFORE the Council of The Corporation of the Township of Tay enacts as follows:

1. Definitions

For the purpose of this By-law:

1.1 "Candidate" means

- a) A Candidate within the meaning of *the Canada Elections Act, the Education Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996*; and
- b) shall be deemed to include a person seeking to influence other persons to vote for or against any question or by-law to the electors under section 8 of the *Municipal Elections Act, 1996* as amended;

1.2 "Clerk" means the Township Clerk or a person delegated by them for the purpose of this By-law;

1.3 "Election Sign" means any sign or advertising device, including posters, promoting, opposing, or taking a position in respect to:

- a) any Candidate or political party in an election held in accordance with *the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996*;
- b) an issue associated with a person or political party in an election under *the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996*;
- c) a question, law or by-law submitted to the electors under *the Canada Elections Act, the Elections Act (Ontario), or the Municipal Elections Act, 1996*;

1.4 "Jurisdiction" means ~~the particular ward for which a candidate is running or the Township boundaries for Mayor or Deputy Mayor candidates;~~ means within the Township boundaries and in accordance with the permitted sign areas as defined by Section 3.9 and 3.10

1.5 "Registered Third Party Advertiser" means, in relation to an election in a municipality, an individual, corporation or trade union that is registered in accordance with the *Municipal Elections Act, 1996*, as amended.

- 1.6 "School Board"** means the English Public, French Public, English Catholic and French Catholic school boards having authority over within The Township of Tay;
- 1.7 "Township"** means The Corporation of the Township of Tay
- 1.8 "Park"** means land and land covered by water and all portions thereof under the control or management or joint management of the Township, that is or hereafter may be established, dedicated, set apart, or made available for use as public open space, including a public trail, natural park area and an environmentally significant area as defined in this by-law, including any buildings, structures, facilities, erections and improvements located in or on such land;
- 1.9 "Public Property"** means real property owned by or under the control of the Township, including a Park, Library, Community Centre, or any of its agencies, local boards, commissions or corporations but, for the purposes of this by-law, does not include a Street;
- 1.10 "Roadway"** means the part of a Street that is improved, designed or ordinarily used for vehicular traffic and includes a shoulder;
- 1.11 "Sidewalk"** means any municipal walkway, or that portion of a Street between the Roadway and the adjacent property line, primarily intended for the use of pedestrians;
- 1.12 "Sight Triangle"** means the triangular space formed by the Roadway Lines of a corner lot and a line drawn from a point in one Roadway Line to a point in the other Roadway Line, each such point being 7 metres from the point of intersection of the Roadway Lines (measured along the Roadway Lines). Where the two Roadway Lines do not intersect at a point, the point of intersection of the Roadway Lines shall be deemed to be the intersection of the projection of the Roadway Lines or the intersection of the tangents to the Roadway Lines;
- 1.13 "Sign Height"** means the vertical height of a sign from the lowest point of finished grade to the highest part of the sign;
- 1.14 "Street"** means a highway, road allowance, street, avenue, parkway, driveway, lane, square, place, bridge, viaduct, trestle or other public way under the jurisdiction of the Township of Tay and this term includes all road works and appurtenant to municipal land;
- 1.15 "Voting Place"** means a place where electors cast their ballots and:
- a) when a Voting Place is located on Public Property, includes any Street abutting; or
 - b) when a Voting Place is located on private property, includes any Street abutting.

2. Timing

- 2.1** No person shall place or permit to be placed an election sign for a federal or provincial election or by-election earlier than the day the writ of election or by-election is issued.
- 2.2** No candidate, person or Registered Third Party Advertiser shall place or permit to be placed an Election Sign for a municipal election

- a) Earlier than August 1st in the year of a regular election; earlier than the first Monday following Nomination Day in any Election year.
- b) Earlier than Nomination Day for a by-election.

2.3 Election Signs must be removed within **five days** following an election. If not removed within this time frame, the Clerk may direct that the signs be removed and any remaining sign deposit shall not be refunded.

3. General Provisions

3.1 Only Candidates, registered third party advertisers, or their agents are permitted to erect election signs;

3.2 No person shall place or permit to be placed an Election Sign on Public Property;

3.3 No person shall place or permit to be placed an Election Sign in a Park;

3.4 No person shall place or permit to be placed an Election Sign:

- a) in a Roadway;
- b) that impedes or obstructs the passage of pedestrians on a Sidewalk;
- c) Between a Roadway and a Sidewalk;
- d) in a Sight Triangle;
- e) on a tree, fence or gate located on Public Property or a Street;
- f) on a utility pole or light standard;
- g) at any voting place, including the parking lot and road allowance in front of any voting place;
- h) Obstruct the visibility of any pedestrian or driver;
- i) Obstruct the visibility of any traffic sign or device;
- j) Interfere with vehicular traffic in any manner;
- k) Obstruct openings required for light, ventilation, ingress, egress, or fire or medical emergencies;
- l) Constitute a danger or hazard to the general public.

~~**3.5** No municipal election sign shall be erected outside of the jurisdiction of the position for which a Candidate is registered;~~

3.5 No municipal election sign shall be posted in the Township of Tay for a Candidate in another Jurisdiction;

3.6 No municipal election sign shall be posted on private property without the express consent of the owner and shall be subject to the limitations set out in 3.9;

3.7 No person in the urban sign area, as defined by Schedule 'A', shall post more than one election sign per candidate per property;

3.8 No person in the rural sign area, as defined by Schedule 'A', shall post more than two election signs per candidate per property;

3.9 It is the responsibility of candidates and registered third party advertisers to ensure compliance with this By-law and all other applicable legislation.

4. Mandatory Information on Elections Signs & Advertisements

4.1 All parties, including candidates, shall comply with the sign and advertisement requirements set out in the *Municipal Elections Act, as amended*.

4.2 Mandatory Information - Candidates

All Election Signs and Advertisements purchased by or under the direction of a candidate shall identify the candidate.

4.3 Mandatory Information – Registered Third Party Advertisers

All Third Party Election Signs and Advertisements shall contain the following information:

- the name of the registered third party
- the municipality where the registered third party is registered;
- a telephone number, mailing address or email address at which the registered third party may be contacted regarding the advertisement.

5. Sign Deposit – Municipal & School Board Elections Only

5.1 Prior to any Election Sign being erected within the Township of Tay, Candidates and Registered Third Party Advertisers shall file a deposit fee of \$200;

5.2 Deposits must be submitted to the Clerk and may be in the form of cash, debit or cheque payable to the Township of Tay;

5.3 Sign deposits are due and payable at the time of the filing of nomination papers or prior to the erection of any signs for any municipal or school board candidates.

5.4 The Clerk’s decision to retain the deposit shall be final and not subject to review.

5.5 In the event that the deposit is not retained, the Clerk shall direct the Treasurer to refund the deposit paid under this By-law upon satisfactory removal of all Election signs.

6. Enforcement & Removal of Signs

6.1 Where Election Signs have been posted in contravention of this By-law, the Clerk may have the sign removed ~~the sign~~ without notice, or take the necessary action to ensure that the sign complies with the provisions of this By-law with 24 hours of notice.

6.2 Where action is not taken under Section 6.1, the Clerk may direct that the signs be removed and if the signs have been posted for a municipal or school board election, the deposit shall be retained by the municipality as follows:

- 1st sign removed \$35 taken from deposit,
- 2nd sign removed additional \$65 taken from deposit,
- 3rd sign removed balance of deposit retained by municipality.

6.3 The Clerk may destroy any Election Signs which have been removed and not claimed and retrieved by the Candidate, persons or Owner within the time period prescribed under Section 2.3 or 6.1.

7. Penalty

7.1 Every person who contravenes any provision of this by-law shall be guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act.

8. Damage

8.1 The Township of Tay shall not be liable for any damage or loss to an election campaign sign that was displayed in accordance with this By-law, or in contravention of this by-law, or that was removed by an officer of the Township of Tay.

9. Validity

9.1 If a court of competent jurisdiction declares any provision or part of a provision of this By-law to be invalid or of no force and effect, it is the intention of the Council in enacting this By-law, that each and every other provision of this By-law, be applied and enforced in accordance with its terms to the extent possible according to law.

10. Short Title

10.1 This by-law may be cited as the "Election Sign By-Law".

11. General

11.1 That By-law 2009-612018-08 is hereby repealed.

11.2 This by-law shall come into force and take effect immediately upon the final passing thereof.

11.3 That the Clerk is authorized to make changes to this by-law after enactment by Council to correct spelling, punctuation or grammatical errors, or errors that are of a clerical, typographical or similar nature.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 23RD DAY OF ~~FEBRUARY~~ MARCH, 2022.

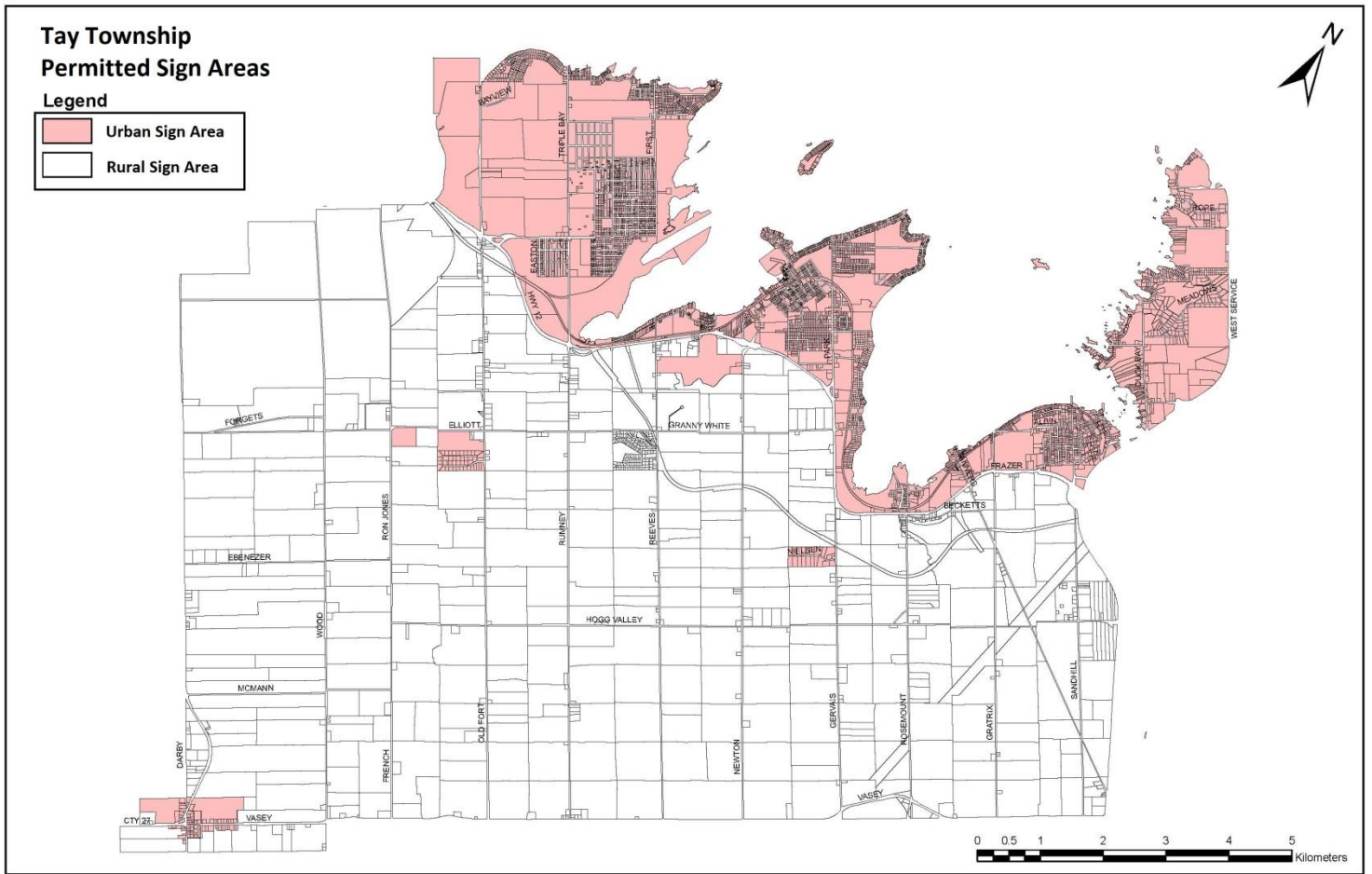
THE CORPORATION OF THE TOWNSHIP OF TAY

MAYOR, Ted Walker

CLERK, Cyndi Bonneville

Schedule 'A'

By-law 2018-082022-XX





Election & Advertising Sign Deposit Form

Please complete the form below and return it with your deposit of \$200.00 to the Township of Tay.

Candidate or Third Party Advertiser

Address:

Phone: _____
Fax: _____
Email: _____

I, _____, do hereby acknowledge that I have received and read a copy of the Township of Tay Election Sign By-law and agree to the terms and conditions contained therein. I understand that a contravention of the By-law may result in the loss of this deposit.

Upon satisfactory removal of all municipal election signs by a candidate from public and private property after Election Day, this deposit or any remaining portion will be returned to the candidate in a timely manner.

Signature **Date**

Deposit Amount Received: _____

Clerk Date

Deposit Amount Returned: _____

If full deposit not returned, explanation:

Clerk Date



STAFF REPORT

<u>Department/Function:</u>	Corporate Services
<u>Chair:</u>	Deputy Mayor Gerard La Chapelle
<u>Meeting Date:</u>	March 10, 2022
<u>Report No.:</u>	CS-2022-24
<u>Report Title:</u>	Monthly Activity Report- Office of the Chief Administrative Officer

ORIGIN

The activity highlights for the office of the Chief Administrative Officer for February 2022.

- Solicited advice from our legal counsel with respect to how to best move forward on the Paradise Point and Grandview Beach development opportunity. Development of selection process and related documents.
- Consulted staff and determined the recommended course of action on various items. Informed Council of significant decisions and actions taken.
- Follow up on insurance coverage, claims, disputes and other legal matters. Advised Council of significant issues as they became known.
- Created, reviewed and edited various corporate materials and reports.
- In consultation with the General Manager, successfully on boarded Jenny Duffy, our new PDS Administrative Assistant.
- In consultation with the Manager and General Manager, successfully on boarded Harry Horn, our new Senior Municipal Law Enforcement Officer.
- In consultation with the General Manager and Manager, reviewed applications and interviewed for the Planning Technician; Teslyn Heron will commence employment with the Township on March 28th.

- In consultation with the General Manager, reviewed applications and interviewed for the Senior Engineering Technologist; recruitment efforts are ongoing.
- Maintained and monitored staff screening and testing records.

MEETINGS (CAO)

- Senior Leadership Team meetings
- Leadership Team meeting
- Emergency Control Group meetings
- Discussions with division managers and staff on various topics
- H.R. related meetings
- Committee, Regular Council meetings
- North Simcoe CAO meetings
- NT Power Board of Directors meeting
- County CAOs and the SMDHU update meetings
- Mayor and members of Council meetings/calls

Prepared By:

Lindsay Barron, Chief Administrative Officer/Deputy Clerk

Date Prepared: March 3, 2022



STAFF REPORT

<u>Department:</u>	Corporate Services
<u>Meeting Chair:</u>	Deputy Mayor Gerard La Chapelle
<u>Meeting Date:</u>	March 10, 2022
<u>Report No.:</u>	CS-2022-25
<u>Report Title:</u>	Monthly Activity Report, Corporate Services

ORIGIN

Corporate Services department activity highlights for February 2022. The Financial Services division reports separately on division activities and is not included in this report.

TECHNOLOGY SERVICES

- Monthly server Cumulative and Security Updates installed
- End-user support
- Create/modify accounts for existing and new staff
- Setup/move workstations for staff
- Train staff on application software
- Maintain customer service survey tablet
- Vehicle Fleet GPS Tracking Maintenance continued
- Library
 - End-user support
- Zoom
 - Meeting setup and scheduling
 - Meeting support
- Website replacement meetings with eSolutions
- Work on implementation of online dog tag sales underway
- Preparation of RFPs for Work Order and Fleet Maintenance software underway
- Information Technology Technician position posted – review of applications is underway

COMMUNICATION SERVICES

- Drafted and distributed media releases on
 - Mayor Walker Proclaims Feb 1-28 2022 as Black History Month in Tay Township
 - Summer Student Employment Opportunities
 - Notice of Public Meeting 1420 Newton Street
 - Notice of Special Council Meeting February 10, 2022
 - Summer Seasonal Roads/Parks/Operators/Labourers
 - Simcoe County Museum to host Black History Month Speaking Series
 - Municipal Office Closed for Family Day
 - Tay Township Accepting Nominations for 2022 Citizen of the Year
 - Outdoor Rink Status (Open/Closed)
- Monitor and update COVID-19 webpage with current Provincial guidelines, vaccination information.
Social Media Update:
- Published 50 tweets and earned:
 - 8,781 tweet impressions
 - 4,903 profile visits (number of times users visited our page)
 - 27 mentions
 - 1,788 total followers
- Top tweets:
 - Outdoor Rink Status Updates
 - #TeamTay Supports #PinkShirtDay
- Published 59 Facebook posts:
 - 870 people like our page
 - 1,060 people follow our page
 - 378 engagements (comments, reactions, and shares)
 - 121 clicks (number of clicks on posted links)
- Top Posts:
 - #TayTownship supports PinkShirtDay
 - Missing dog "Cassie" has been found safely
- LinkedIn
 - 176 Followers
 - Top post: We're hiring a variety of positions
 - #TeamTay supports #PinkShirtDay
- Review and edits of various corporate materials.
- Posted meeting notices and Zoom meeting information to news feeds and website.
- Created business cards for various new staff members
- Drafted bio and welcome memo for new Protective and Development Services Administrative Assistant Jenny Duffy.
- Assisted with gathering past communication material/resources on water conservation for OCWA.

- Responded and set up various media request for Mayor and Staff including articles on a year in review, natural heritage mapping and Wye Heritage Marina.
- Drafted print ready ads for Midland Mirror – Job Postings, Interim Tax Bill Notice, Applications for Committee of Adjustment
- Created and printed water and wastewater bill insert. The two page insert (front/back) included a page of water/wastewater information, as well as a page of Township and Library news. The Township news insert was also mailed out separately to all residents who do not get a water/wastewater bill. Helping maintain constant communication to all residents in Tay Township.
- Assisted with awareness campaign around nominations opening for the Tay Township Citizen of the Year Award
- Website Redevelopment - implemented communication plan for website navigation focus group testing – which included website content, news notice, emails to Council and Staff, and a social media campaign.
- Executed communication plan for advertising in the Enjoy Your Stay in Tay Community Guide. Website/News updates and social media campaign have begun, with deadline to apply before March 25, 2022.
- Attended Redbrick Communication course on Crisis Communications
- Worked with HR to educate staff on #PinkShirtDay, encouraging staff in the Municipal office to wear pink and support the cause.
- Started prep work for 2022 Annual Report
- Coordinated Midland Mirror Mayors Column for February
- Created and distributed eNewsletter “News & Notes” February 2022.

LEGISLATIVE SERVICES (CLERKS’)

- Attend virtual meetings
 - Council, Special Council, Planning Act Public Meeting and Committee meetings
 - Audit Committee
- Create and distribute Agendas (7 meetings)
- Record and compile minutes (7 meetings)
- Follow up from Council/Committee meetings (By-laws/Resolutions/Filing/Policy Manual Updates)
- Research, prepare and work on staff reports
 - Election Signs By-law
 - Council Remuneration for the 2022-2026 Term
 - Seniors Advisory Committee report
 - Canada Post Lease Renewal
- Conference Calls/Webinars
 - MPAC Enumeration Update
 - HGR Graham
- Elections
 - Finalize Municipal Voting Contract – intelVote Systems Inc.

- Work with North Simcoe Clerks on policies and procedures, advertising schedule
- Research practices of other municipalities on election campaign signs, council remuneration
- Work on Township owned land open files
 - Albert Street
 - Ralph Dalton Blvd
 - Coldwater Road
 - Midland Avenue
 - Lighthouse Crescent
 - Port McNicoll Laneways
 - 7th Avenue
- Marriage Licences (2)
- Lottery Licences
 - Final Report – Port McNicoll Lions Club Nevada
 - Final Report – Friends of Wye Marsh
 - Assist Waubaushene Legion and Portarama Committee – AGCO guidelines
- Freedom of Information
 - Respond to general inquiries
 - Open files (1)
- Laserfiche - year-end process for records retention
- Monthly correspondence, calls and customer service
 - HGR Graham title searches and other legal documents
 - Commission documents
 - Receive and submit service requests through Tay's Service Request portal
 - Schedule delegations
 - Provide assistance and research to staff, Council and Advisory Committee members on various issues
 - Respond to Municipal Record Search requests
 - Provide comments for Committee of Adjustment applications
 - Receive Vital Statistics Records
 - Receive and process invoices for approval and payment
 - Raikes Geomatics Inc. for professional surveying services
 - Respond to an inquiry and work with GM Berriault – Long Point Road
 - Township Relator – sale of land agreement and commercial rental rates
 - Arbour Trail – level of service and request for winter maintenance

MEETINGS (General Manager)

- Emergency Control Group meetings
- Senior Leadership Team meetings
- Leadership Team meeting
- Committee, Regular and Special Council meetings
- Special Council meeting
- Internet and Service Software Modernization Ad-hoc Committee meeting
- Calls with members of Council
- H.R. related meetings with staff
- Province of Ontario Cyber Security Community of Practice Meetings
- Annual Report coordination and review meetings with staff

Prepared By:

Date: March 2, 2022

Cyndi Bonneville
Municipal Clerk

Elizabeth Smith
Communications Specialist

Daryl C. W. O'Shea
General Manager, Corporate Services
Manager of Technology Services

Reviewed By:

Date: March 2, 2022

Daryl C. W. O'Shea
General Manager, Corporate Services



STAFF REPORT

Department: Corporate Services

Meeting Chair: Deputy Mayor Gerard La Chapelle

Meeting Date: March 10, 2022

Report No.: **CS-2022-23**

Report Title: **Financial Services Division Monthly Report**

ORIGIN

Corporate Services, Financial Services Division, activity highlights for February 2022.

Property Tax and Utility Billing

- Property Tax PAP recalculation and notices to customers (0)
- Supplementary Tax Billing processed (Nil)
- Supplementary billing due date Dec 15
- MPAC Assessment Adjustments processed (Nil)
- Residential Water and Wastewater bill 3306 - due date March 18/22
- Commercial Water and Wastewater monthly past due water penalty calculated
- Residential Water penalty for 0 accounts \$0
- Interim tax bill due date Feb 28
- Monthly property tax penalty added to 678 tax accounts (\$16,506.22)
- Ownership changes processed (71)
- Issued Tax Certificates (7), Water Certificates (1), Municipal Records Search (1)
- Tax and Water account adjustments (37)
- Review and revise staff profiles for new Municipal Connect website
- Monthly metered utility billings issued (135)
- New Residential Water Connections (2)
- Review and follow-up unusual commercial metered water reads
- Town of Midland utilities provided to Tay properties billing issued (3 accounts)

- Communications with customers regarding tax and water/wastewater charges, and communications, billing processes, methods of payment, outstanding charges, and adjustments including rebate programs

Accounts Payable / Accounts Receivable

- Accounts payable invoices processed (789)
- Electronic funds transfer payments issued (145)
- Cheques issued (62)
- Manual payments processed (15)
- Visa accounts reconciled (15)
- Accounts receivable, invoices issued (30) including SSEA
- Tax and water account adjustments (27)
- Journal entries processed (7)
- NSF returns processed (5)
- Accounts receivable statements issued (10) and follow-up
- Development charges remitted to School and County (\$Nil)
- HST Return for December (\$to be completed)

Payment Receipting

Payment Summary	December 2021	
	#Payments	\$ Amount
EDI Payments - Customers	2503	1,487,441
EFT Other Gov't Grants/Rent/Mort. pymts	49	1,198,963.74
Cheque/Debit/Other - Office	616	468,058
Pre-Authorized Pmt. Plan	2089	715,532
	3,376	\$2,471,192

Payroll

- Processed bi-weekly and monthly payrolls for Township staff, Library, SSEA and Council
- Processed employee changes for payroll, benefits and OMERS
- Prepared monthly CRA, WSIB, EHT, and OMERS reports and remittances (8)
- Prepare OMERS reports – break in service, enrolment and terminations

Reporting / Other

- Federal and Provincial Payment in Lieu Annual Applications (Nil)

Budgets and Financial Reporting

- SSEA monthly financial report to January 31, 2022
- Library monthly financial report to January 31, 2022
- Journal entries processed (26)
- SSEA 2021 year end tangible capital asset calculations and adjusting journal entries posted
- Prepared bank reconciliations for the Township's bank accounts including the general account, development charges, parkland, library, cemetery and SSEA
- Interim 2021 audit documents prepared and uploaded for the auditor
- 2021 year end work and related journal entries
- Various reports and spending analysis completed for department managers
- Ongoing work on the Asset Management Plan to meet July 1, 2022 O.Reg requirements
- OCIF 2021 Formula Component Annual Financial Report submitted

Prepared By:

Date: March 03, 2022

Jill Cyr
Deputy Treasurer

Reviewed By:

Date: March 04, 2022

Daryl C. W. O'Shea
General Manager, Corporate Services

Subject: SWIFT Monthly Project Update - December 2021
Date: Monday, January 17, 2022 at 3:28:52 PM Eastern Standard Time
From: Barry Field
To: DG-WOWC CAOs, DG Contributing CAOs, j davidson@london.ca
CC: Jen Broos, Justin Bromberg
Attachments: image007.png, image008.png

SWIFT Board Members and CAOs,

Please see the attached monthly project update for November 2021.



Monthly Project Update

December 2021



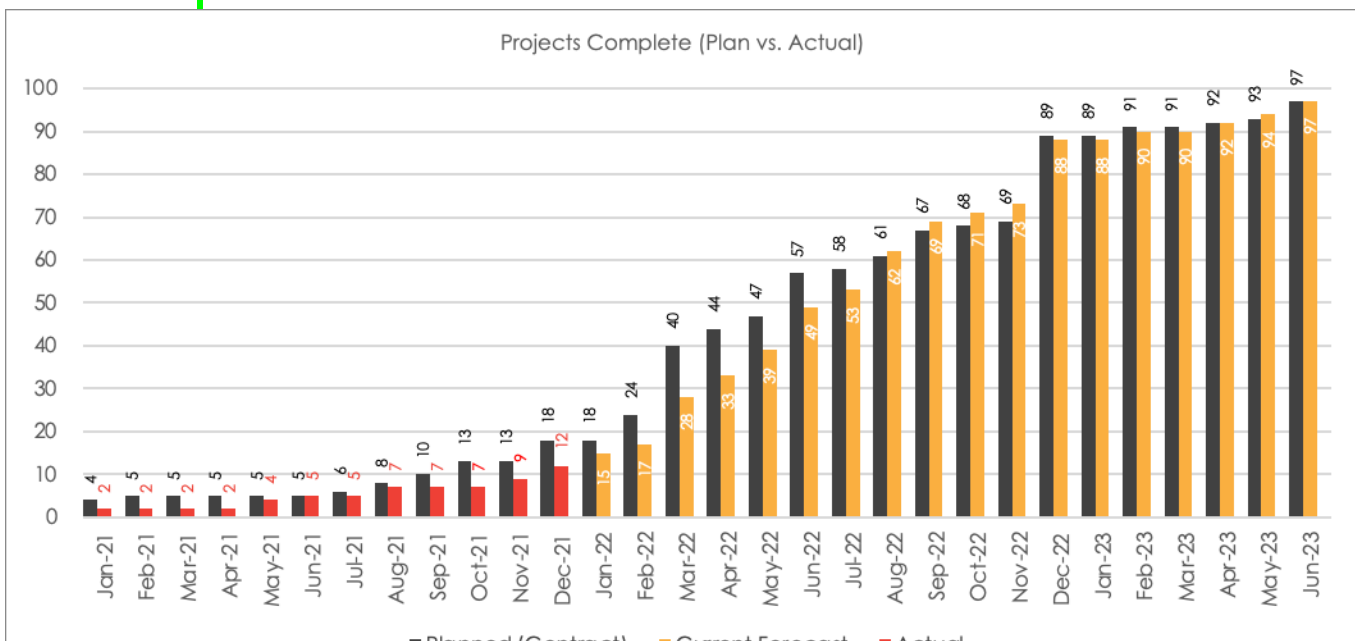
All report data is as at **December 31, 2021**

Status

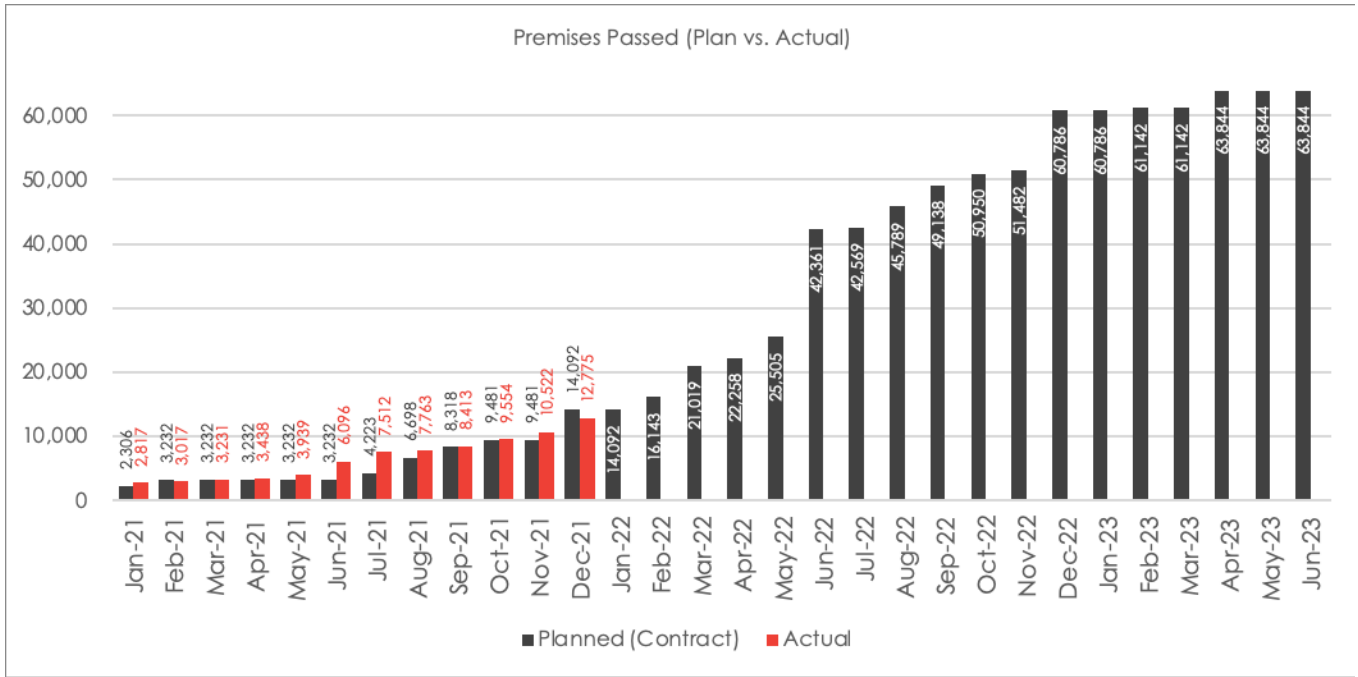
- Procurement
 - All contracts executed (96), projects announced, and implementation underway.
 - NOR_06_EXE split into two project to account for area along Long Point Causeway that may not be possible to construct due to it being a sensitive environmental area.
 - OXF_12_EXE project transferred to Quadro and renamed OXF_10_QUAD.
- Projects Completion Progress and Plan
 - Net 6 projects behind schedule
 - Late (9)
 - NOR_06_EXEC (Long Point) – Significant delays due to environmental permits / Contingency plan in place to use microwave backhaul but will reduce prems passed. Completion expected June 2022. 5% complete.
 - LAM_08_EXEC (Highland Glen) – Majority of project complete and in service. 2KM of fibre missed. ISP working on recovery plan for spring of 2022. 98% complete.
 - ESX_18_TEKS (Stoney Point) – Delayed due to municipal permitting issues.

Completion expected May 2022. 27% complete.

- ESC_17_TEKS (Lighthouse Cove) - Delayed due to municipal permitting issues and aerial permitting issues with Hydro One. Completion expected August 2022. 58% complete.
- CHK_02_TEKS (Tupperville) – Delayed due to confusion of pole ownership between Bell and Hydro One. Completion expected September 2022. 29% complete.
- CHK_03_TEKS (Mitchell's Bay) – Delayed due to general resource availability and easement requirements on private roads. Completion expected April 2022. 40% complete.
- LAM_07_COG (St. Clair) – Delayed due to subcontractor ceasing business operations. Completion expected March 2022. 80% complete.
- LAM_10_EXEC (Bosanquet) – Delayed due to permitting issues. Completion expected June 2022. 77% complete.
- WEL_03_COG (Belwood) – Delayed due to easement negotiations on CRCA land. Completion expected July 2022. 86% complete.
- Early (3)
 - CAL_03_VIAN (North East Caledon) – Project was scheduled to complete in March 2022 but was pulled into November 2021.
 - GRY_19_WIGHT (Hanover) - Project was scheduled to complete in March 2022 but was pulled into December 2021.
 - GRY_03_EHTEL (Allan Park) - Project was scheduled to complete in December 2022 but was pulled into November 2021.
- Other
 - DUF_04_BELL, BRU_12_HURON, and MID_08_START – Project implementation is 100% complete but will not be reported as complete until inspections completed in January.
- Note: Projects will not be marked as complete until SWIFT has completed inspection and issued final acceptance certificate. As such, projects may be physically complete and in service but will not be indicated as complete on this report.



- Premises Passed Progress and Plan
 - Net 1,317 premises behind schedule



- Implementation Metrics (see attached monthly report for details)

Metric	Complete	Total	% Complete	Change from Last Month
Contracts Executed	97	97	100%	+1
Design Complete	84	97	87%	-
Construction Started	65	97	67%	+1
Construction Complete	15	97	15%	+4
In-Service	12	97	12%	+3
Premises Implemented	18,163	63,844	28%	+2,019
Premises Serviceable	12,775	63,844	20%	+2,253

KMs of Fibre	1,435	4,251	34%	+144
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Issues and Risks

- COVID-19 remains a risk for the SWIFT project
- Need to keep an eye on potential supply chain issues
- Resource Issues (construction resources) becoming a serious problem.
- Utility locates delays
- Permits

Communications Update

We've updated and improved our online interactive project map to make it even more user-friendly. Additional project details and information have now been added to the map to make it a one-stop shop for residents looking to learn more about SWIFT funded projects. New features include:

- Listing awarded ISP
- Project ID numbers
- Status of project

Recent Announcements:

- [SWIFT Broadband Project Brings Greater Connectivity to Dufferin County](#)
- [SWIFT Broadband Project Brings Greater Connectivity to Caledon](#)
- [SWIFT Broadband Projects Rolling Out Across Niagara Region](#)
- [SWIFT Broadband Project Brings Greater Connectivity to Norfolk County](#)
- [SWIFT Broadband Project Expanding High-Speed Internet to More Homes in Essex County](#)
- [SWIFT Broadband Project Starts Construction in Middlesex County](#)
- [SWIFT Broadband Expansion Projects Continue to Move Forward in Oxford County](#)
- [SWIFT Announces Construction Start on High-Speed Fibre-Optic Projects in Huron County](#)

Regards,



Barry Field

Executive Director

Southwestern Integrated Fibre Technology

T: [519.914.1308, ext.3](tel:519.914.1308) | **C:** [519.319.1112](tel:519.319.1112)

789 Broadway Street, Wyoming, ON N0N 1T0

www.swiftruralbroadband.ca





Projects	County	Area	Premises			Eligible Fibre Rd Kms		Milestone 1 (Design)			M1 Cert.	Construction Start			Milestone 2 (Construction)			Inspection		M3 Template Issued to ISP	M2 Cert.	Milestone 3 (In-Service)			M3 Cert.	% Complete	Project Value	Schedule Issues	
			Planned	Imple-mented	Service-able	Planned	Complete	Contract	Forecast	Actual	Issued	Contract	Forecast	Actual	Contract	Forecast	Actual	Forecast	Actual		Issued	Contract	Forecast	Actual	Issued				
OXF_15_EXEC	Oxford	Deimer	207	-	-	13.9	-	25-Jun-22	25-Jun-22		18-Oct-21	26-Jun-22	26-Jun-22		23-Sep-22	23-Sep-22							30-Sep-22	30-Sep-22		0.0%	\$ 692,260	🟢	
ESX_05_COG	Essex	Mount Carmel	1,812	-	-	104.9	-	31-May-21	30-Sep-21	30-Sep-21	14-May-21	30-Apr-22		30-Sep-22	30-Sep-22								31-Oct-22	31-Oct-22		35.0%	\$ 5,701,845	🟡	
MID_24_EHTEL	Middlesex	Melbourne	597	126	-	104.0	20.0	15-May-21	15-May-21	14-May-21	14-May-21	15-May-21	01-Jul-21	01-Jul-21	31-Oct-22	30-Sep-22					29-Oct-21		31-Dec-22	31-Oct-22		9.0%	\$ 5,491,690	🟡	
DUF_15_EHTEL	Dufferin	Horning's Mills	649	-	-	54.7	-	31-Mar-22	31-Mar-22			01-Apr-22	01-Apr-22									31-Dec-22	01-Nov-22		1.0%	\$ 3,948,048	🟢		
LON_02_NFTC	London	London	532	141	-	34.6	6.1	30-Jun-21	30-Jun-21	30-Jun-21	05-Jul-21	01-Jul-21	12-Oct-21	12-Oct-21	31-Aug-22	31-Aug-22					29-Oct-21		30-Nov-22	30-Nov-22		22.0%	\$ 2,719,311	🟢	
NIA_24_NRBN	Niagara	Chantler	633	-	-	72.1	-	02-Jul-21	30-Jun-21	30-Jun-21	07-Jul-21	09-Jul-21	24-Aug-21	24-Aug-21	01-Dec-22	01-Dec-22							30-Dec-22	30-Dec-22		51.0%	\$ 5,074,202	🟢	
OXF_02_QUAD	Oxford	Brooksedale	326	193	17	106.8	76.4	26-Mar-21	24-Mar-21	24-Mar-21	24-Mar-21	19-Apr-21	19-Apr-21	19-Apr-21	30-Nov-22	30-Nov-22							30-Dec-22	30-Dec-22		68.0%	\$ 5,214,563	🟢	
BRU_03_GBTEL	Bruce	Neyaashingmiing	313	-	-	29.6	-	31-Mar-21	31-Mar-21	31-Mar-21	14-Apr-21	01-Apr-21	01-Apr-21	14-Dec-22	14-Dec-22								31-Dec-22	31-Dec-22		5.0%	\$ 1,284,247	🟡	
BRU_13_GBTEL	Bruce	Skipness	252	29	29	22.3	0.4	15-Jan-21	24-Feb-21	24-Feb-21	26-Feb-21	16-Jan-21	23-Feb-21	23-Feb-21	30-Nov-22	30-Nov-22							31-Dec-22	31-Dec-22		80.0%	\$ 1,500,081	🟡	
ELG_02_EXEC	Elgin	North Hall	316	-	-	25.7	-	30-Apr-22	30-Apr-22			01-May-22	01-May-22			31-Oct-22	31-Oct-22					31-Dec-22	31-Dec-22		0.0%	\$ 1,020,456	🟢		
ELG_08_EHTEL	Elgin	Iana Station	390	-	-	67.4	-	31-Jan-22	31-Jan-22			01-Feb-22	15-Mar-22			31-Oct-22	31-Oct-22					31-Dec-22	31-Dec-22		0.0%	\$ 3,210,132	🟡		
GRY_15_GBTEL	Grey	Bognor	64	-	-	3.9	-	28-Feb-21	28-Feb-21	28-Feb-21	25-Feb-21	01-Mar-21	02-Feb-21	02-Feb-21	15-Dec-22	15-Dec-22							31-Dec-22	31-Dec-22		77.0%	\$ 176,845	🟢	
LAM_03_BKTEL	Lambton	Petrolia	578	90	45	141.5	60.0	15-Oct-20	05-Nov-20	05-Nov-20	15-Dec-20	01-Apr-21	15-Apr-21	15-Apr-21	30-Nov-22	30-Nov-22							31-Dec-22	31-Dec-22		44.0%	\$ 5,969,277	🟢	
MID_03_EXEC	Middlesex	Napperton	173	-	-	17.4	-	28-Feb-22	28-Feb-22			01-Jul-22	01-Jul-22			30-Sep-22	30-Sep-22					31-Dec-22	31-Dec-22		0.0%	\$ 922,397	🟢		
MID_23_QUAD	Middlesex	Ballymote	114	-	-	11.7	-	22-Feb-22	22-Feb-22			04-Aug-22	04-Aug-22			30-Nov-22	30-Nov-22					31-Dec-22	31-Dec-22		0.0%	\$ 546,767	🟢		
NIA_02_COG	Niagara	Fulton	765	-	-	53.5	-	30-Jun-21	31-Aug-21	31-Aug-21	10-Sep-21	01-Jul-21	31-Jan-22			30-Nov-22	30-Nov-22					31-Dec-22	31-Dec-22		41.0%	\$ 3,338,858	🟡		
OXF_13_EXEC	Oxford	Salford	239	-	-	18.4	-	27-Aug-22	27-Aug-22			28-Aug-22	28-Aug-22			24-Dec-22	24-Dec-22					31-Dec-22	31-Dec-22		0.0%	\$ 859,221	🟢		
PER_08_MORN	Perth	Donegal	194	-	-	67.0	-	31-Jul-21	04-Oct-21	04-Oct-21	05-Oct-21	01-Apr-22	01-Sep-22			01-Nov-22	01-Nov-22					31-Dec-22	31-Dec-22		10.0%	\$ 1,924,026	🟡		
PER_32_MORN	Perth	Britton	273	-	-	62.7	-	31-Jul-21	18-Oct-21	18-Oct-21	20-Oct-21	01-Apr-22	01-Apr-22			01-Nov-22	01-Nov-22					31-Dec-22	31-Dec-22		9.0%	\$ 2,025,041	🟢		
SIM_24_COG	Simcoe	Severn Bridge	470	-	-	19.3	-	30-Jun-21	01-Sep-21	01-Sep-21	14-Sep-21	01-Jul-21	31-Dec-21			30-Nov-22	30-Nov-22					31-Dec-22	31-Dec-22		43.0%	\$ 1,468,233	🟡		
HUR_03_TCC	Huron	Porter's Hill	235	4	-	63.6	2.0	02-Aug-21	29-Jul-21	29-Jul-21	30-Jul-21	02-Aug-21	28-Oct-21	28-Oct-21	31-Dec-22	31-Dec-22							28-Feb-23	28-Feb-23		5.0%	\$ 1,923,825	🟢	
HUR_04_TCC	Huron	Summerhill	121	-	-	42.1	-	02-Aug-21	29-Jul-21	29-Jul-21	30-Jul-21	02-Aug-21	04-Apr-22			31-Dec-22	31-Dec-22						28-Feb-23	28-Feb-23		2.0%	\$ 1,118,941	🟡	
NOR_06A_EXEC	Norfolk	Causeway	27	-	-	2.9	-	30-Mar-22	30-Mar-22			01-Jan-23	01-Jan-23			30-Mar-23	30-Mar-23						15-Apr-23	15-Apr-23		0.0%	\$ 1,318,625	🟢	
CHK_18_COG	Chatham-	Erie Beach	2,990	-	-	116.9	-	31-Oct-21	31-Oct-21	31-Oct-21	09-Nov-21	01-Nov-21	31-Mar-22			31-Mar-23	31-Mar-23						30-Apr-23	30-Apr-23		40.0%	\$ 9,402,964	🟡	
BRA_05_XPLO	Brant	Brant	1,592	190	-	126.7	15.0	21-Oct-22	31-May-22			23-Oct-21	08-Sep-21	08-Sep-21	31-Mar-23	31-Mar-23							31-May-23	31-May-23		50.0%	\$ 9,371,827	🟢	
MID_04_EXEC	Middlesex	Melrose	62	-	-	6.1	-	30-Apr-22	30-Apr-22			01-Sep-22	01-Sep-22			28-Feb-23	28-Feb-23						31-May-23	31-May-23		0.0%	\$ 193,405	🟢	
HUR_08_HURON	Huron	S. Blue Water Beach	185	-	-	23.6	-	31-Jul-21	29-Jul-21	29-Jul-21	11-Aug-21	01-Aug-21	29-Sep-22			01-Jun-23	01-Jun-23						30-Jun-23	30-Jun-23		15.0%	\$ 1,615,906	🟡	
HUR_11_HURON	Huron	Hutton Heights	177	-	-	57.0	-	31-Jul-21	20-Jul-21	20-Jul-21	22-Jul-21	01-Aug-21	02-May-22			01-Jun-23	01-Jun-23						30-Jun-23	30-Jun-23		15.0%	\$ 2,081,525	🟡	
HUR_19_HURON	Huron	South Benmiller	125	-	-	29.0	-	31-Oct-21	01-Nov-21	01-Nov-21	15-Nov-21	01-Nov-21	17-Oct-22			01-Jun-23	01-Jun-23						30-Jun-23	30-Jun-23		15.0%	\$ 1,093,725	🟡	
Phase 2			11,764	7,997	6,633	709	536					13	13			11						6		6				\$ 43,549,104	
Phase 3			52,080	10,166	6,142	3,542	899					71	71			9							9		6			\$ 226,763,444	
TOTAL			63,844	18,163	12,775	4,251	1,435					84	84			65						15		12			\$ 270,312,548		
SCF Totals			57,978	17,565	12,463	3,919	1,399																					\$ 244,696,192	
Non-SCF Totals			5,866	598	312	332	36																					\$ 25,616,356	