



DOES YOUR EVENT INCLUDE ALCOHOL?

To rent a Tay Township Facility for an event with alcohol, the following requirements must be met and submitted in full before the event commences.

- Copy of Special Occasion Permit
- Copy of event insurance (e.g. PAL Insurance)
- Copy of Smart Serve Certificates from your bartender(s)



OAKWOOD COMMUNITY CENTRE



Contact Us:

Operational Services

705-534-7248 x 230

recreation@tay.ca

290 Park Street
Victoria Harbour, ON
LOK 2A0



Township of Tay Fees

Schedule "A" To By-law 2025-11 Township of Tay Fees and Service Charges

Fee Title **Description of Fee** **Fee**
(plus H.S.T where applicable)

Community Centres & Room Rentals

| | | |
|--|---|--|
| Township Community Organizations | Hosting Youth, Senior, Service Club and Community Organization | |
| | Oakwood Park Community Centre | No charge but if set up is required: \$20.00 |
| | Port McNicoll Community Centre | No charge but if set up is required: \$20.00 |
| | Port McNicoll Youth Centre & Harbour Shore Community Room & Bridgeview Park Portable | No charge but if set up is required: \$20.00 |
| Private Function with Alcohol | Weddings, receptions, Jack & Jill's, etc. | |
| | Oakwood Park Community Centre | \$325.00/\$375.00 with dishes |
| | Port McNicoll Community Centre | \$225.00 |
| | Port McNicoll Youth Centre & Harbour Shore Community Room & Bridgeview Park Portable | N/A |
| Private Function without Alcohol | Children's Birthday, Christmas Party, Anniversary Showers - based on a 5 hour booking, additional time charged on a pro-rated basis. | |
| | Oakwood Park Community Centre | Weekdays \$100.00 Weekends \$175.00 |
| | Port McNicoll Community Centre | Weekdays \$75.00 Weekends \$125.00 |
| | Port McNicoll Youth Centre & Harbour Shore Community Room & Bridgeview Park Portable | Weekday or weekend \$45.00 |
| Private Recreation | Adult, Youth or Senior | |
| | Oakwood Park Community Centre | Weekday \$25.00/ 3 hours Weekend \$45.00/ 3 hours |
| | Port McNicoll Community Centre | Weekday \$20.00/ 3 hours Weekend \$35.00/ 3 hours |
| | Port McNicoll Youth Centre & Harbour Shore Community Room & Bridgeview Park Portable | \$20.00 weekday/3 hours \$35.00 weekend/3 hours |
| Private Recreation with Admission | Public shows in which tickets or admission is charged/collected - Based on a 5 hour booking, additional time charged on a pro-rated basis | |
| | Oakwood Community Centre | Weekday \$125.00 Weekend \$225.00 |
| | Port McNicoll Community Centre | Weekday \$100.00 Weekend \$175.00 |
| Community Meetings not Hosted by Township Organization | Oakwood Park Community Centre | Weekday \$25.00 Weekend \$175.00 |
| | Port McNicoll Community Centre | Weekday \$20.00 Weekend \$125.00 |
| | Port McNicoll Youth Centre & Harbour Shore Community Room & Bridgeview Park Portable | Weekday or weekend \$20.00 |
| Cancellations | All Community Centres | \$50.00 Administration Fee |

FACILITY HIGHLIGHTS

- Fully equipped Catering Kitchen for effortless event service
- Large 60' Stage Deck; ideal for performances, presentations, and ceremonies
- Comfortable seating capacity for 160–200 guests
- Fully accessible washrooms to accommodate all visitors
- Expansive 77' x 44' Gymnasium offering flexible event space
- Pickleball & Volleyball Nets



EVENT FURNISHINGS

- 20 round tables
- 20 8-foot rectangular tables
- Up to 250 chairs



PERFECT FOR EVERY OCASSION

- Classes & Workshops
- Community Events & Gatherings
- Dances & Social Events
- Meetings & Conferences
- Weddings & Celebrations
- Sports & Recreational Activities

