



STAFF REPORT

<u>Department/Function:</u>	Corporate Services
<u>Chair:</u>	Councillor Paul Raymond
<u>Meeting Date:</u>	November 11, 2020
<u>Report No.:</u>	PDS-2020-60
<u>Report Title:</u>	2021 Operating and Capital Budget

RECOMMENDATION:

1. Operating and Capital Budget

That Report No. PDS-2020-60 regarding the 2021 Operating and Capital Budget be received for information and that the following motions be brought forward to the Special Council Meeting on November 26, 2020.

2. 2021 Operating and Capital Budget Approval

That the 2021 Draft Operating and Capital Budget, as amended by Schedule C and as it pertains to Corporate Services, be recommended to Council.

INTRODUCTION/BACKGROUND:

Section 290 of the Municipal Act requires a municipality to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality. Project priorities and capital requirements are reviewed each year during the Long Term Plan discussions. The 2021 - 2030 Long Term Plan was accepted by Council on October 29, 2020. The 2021 projects and capital from the Long Term Plan have been included in this draft, unless otherwise noted.

The current budget process provides for Council approval of the 2021 Operating and Capital Budget in 2020, for implementation January 1st of the following year. Approval of the budget ahead of January 1, enables staff to proceed with planned projects as early as possible.

It is anticipated that the Tax Rates and Budget Estimates By-law will be brought forward in the spring with adjustments made for the following:

- Update of budget amounts for projects carried forward from 2020 if necessary.
- Review of Assessment and tax rate information.

ANALYSIS BUDGET PROCESS:

The budget process this year was undertaken with knowledge that Council was looking to find efficiencies where possible in order to meet a target rate increase of 2%. Managers, finance staff and the CAO met to review each division's budget and identify areas that may be either under or over funded based on historical data. During this process, accounts are reviewed looking at the prior year spending as well as a three year average to see if budget increases or decreases are required based on historical data. This analysis helps to control increases by ensuring decreases that are warranted are also included.

The CEO of the library compiled the library budget with the assistance of finance staff. It is anticipated that the Library Board will hold a budget meeting Monday November 9, 2020.

The budget attached is presented as follows:

- Green sheets – Annual/Operating expenditures
- Yellow sheets – Projects/Capital expenditures
- Budget Request information sheets

The budget is presented in a summary format, meaning that a large number of accounts that staff use to track expenditures on a more detailed basis are grouped together. This process has been successful in keeping operating budgets tight. We are able to combine many accounts that are slightly below or above budget each year, and the variances are combined rather than looked at individually. Council members wishing to see the line by line detail that supports the summary format are welcome to contact the Treasurer for a copy.

2021 OPERATING BUDGET

This draft of the budget includes increase and decreases as outlined in Schedule "A" for tax supported functions broken down by these categories:

- Changes in Estimated Revenue
- Changes Related to Existing Contracts and Inflationary Pressures
- Changes Related to Outside Agencies/Boards
- Analysis of Purchasing Trends
- Recommendations from the Long Term Plan

WHAT'S NOT INCLUDED IN THIS DRAFT

Items not included in this draft of the budget are identified on Schedule "C" for Council's consideration. Presentations from outside agencies and boards have been scheduled where significant increases in budget have been requested or where an agency or board has specifically requested a delegation to present to Council. New projects and significant or service level changes are supported by budget request sheets attached to this report.

TAX RATE

The overall change to the total tax rate is comprised of changes in the County, Education, Municipal and Policing amounts. The budget as presented, looks at the change in the municipal budget including policing, over the prior year, as well as the effect on the municipal tax rate. Information will be presented in the spring regarding the overall impact to the tax payer once an updated tax roll showing all new changes to the roll has been received from MPAC. With the postponement of the Province-wide reassessment, property assessments for the 2021 property tax year will continue to be based on the January 1, 2016 valuation date. Shifts in taxation as a result of market value changes in assessment will not occur in 2021, however changes due to new construction will still occur.

FINANCIAL/BUDGET IMPACT:

The base budget, as written, has an increase of \$347,105 when comparing the 2021 budget to that of 2020.

The base budget includes contributions to other organizations Council has supported in past years including Georgian Bay Forever, SSEA, EDCNS and the Culture Alliance.

A list of additional budget requirements has been compiled based on previous Council discussions and department requests for Council's consideration (shown on Schedule "C"). Should all of these items be approved, the potential increase to the tax levy would be \$452,474. A portion of this increase (estimated at \$93,000) will be absorbed by growth in assessment due to new homes/new construction in the municipality. Municipal Tax Equity Consultants Inc. has estimated **growth** to be **0.98%** based on information available in October. The growth percentage may increase prior to the return of the 2021 Assessment Roll in December. There are also some projects noted on this list that Council could decide to fund from the 2020 surplus, thereby reducing the net tax impact.

STAFF COMPLEMENT – SUMMER STUDENTS

The General Manager, Protective and Development Services has also reviewed the summer student positions within their department and **recommends that the current administrative support student be removed and replaced with an additional municipal law enforcement student.**

Student Minimum Wage

In 2020 the student wage grid was revised to include a rate increase for returning students in their 2nd and 3rd years. The minimum wage has increased in 2020 from \$14.00 to \$14.25 for students aged 18 and over and from \$13.15 to \$13.40 for age 18 and under. This increase has been included in the salary budgets, however no increase has been applied to the Year 2 and Year 3 rate.

DEVELOPMENT CHARGES

A review of the Township's Development Charges was undertaken through a Development Charge Background Study and an amended Development Charge By-law passed in February, 2020.

The Development Charges used for funding projects in this plan are based on the current By-law.

The funds available in the water DCA account are not adequate to fund the Phase 2 Upgrades to the TAWTP and therefore debt will be required. Debt payments for the development charge portion of the upgrades to the Victoria Harbour Wastewater Treatment Plant have been 50% funded by the wastewater rates. Currently, the annual development charges collected for wastewater will not support the additional annual principal and interest payments, at least until the current DC loan for work on the Port McNicoll Plant expires in 2027.

The 2021 proposed budget includes the following transfers from the Development Charge Reserve Funds:

Roads	\$ 54,000
Libraries – collection	8,325
Wastewater – debt payments	181,346
Water – debt payments	90,608
Tay Area Water Plant Upgrade	1,872,400
Parks and Recreation	13,500
Growth related studies	12,600

PROJECTS/CAPITAL EXPENDITURES (yellow sheets)

The 2021 budget as presented provides for \$17.4 million in projects/capital expenditures, including the water and wastewater budgets. The budget includes all projects/purchases for 2021 which were included in the 2021-2030 Long Term Plan with the exception of a project in Protection and Development Services titled "Midland Repeater", plus any of those 2020 projects/purchases that have been identified by staff as carry forwards. During a normal budget cycle the early approval of budgets assist staff in obtaining competitive pricing and completing work plans in a timely manner.

2020 SURPLUS

We expect to have an operating surplus at the close of 2020. In order to reduce the 2021 tax burden, the pole mounted radar unit has been identified as a one year cost and funded from the anticipated 2020 Surplus.

Schedule "C" lists a number of requests for additional budget funds not included in this draft of the budget. As these are mainly one time expenditures it is recommended that if approved these be funded from the 2020 surplus.

The increase in the cost of insurance and the decrease in OMPF funding, along with the added costs to add positions and implement changes resulting from the organizational review have made the 2% target increase very difficult to attain. This draft of the budget has a 2.7% increase to the taxpayer. **It is recommended that the operating budget be approved with this 2.7% increase.** The target of 2% could however be reached with the use of 2020 Surplus funds to phase in a portion of the wage costs related to the organizational review. Using \$68,000 surplus funds to phase in these budget additions would bring the increase to the taxpayer to 2%. Absent a strong census among committees, Council may decide on whether to use surplus funds or not on November 26, 2020.

CONCLUSION

Staff has invested time to ensure that the budget document represents the needs of the Municipality to the best of our ability and that the budget document reflects Council's priorities.

The recommendations resulting from the Budget Report are listed on page 1 of this report.

We look forward to discussing this report further with you on Thursday November 12, 2020 at 10:00a.m. Council members having questions are encouraged to come in and see the Treasurer for either specific or general questions.

Recommended By:

Date: November 6, 2020

Joanne Sanders
Manager of Financial Services

Reviewed By:

Date: November 6, 2020

Daryl C. W. O'Shea
General Manager, Corporate Services

Reviewed By:

Date: November 6, 2020

Lindsay Barron, CPA, CGA, HBCom.
Chief Administrative Officer/Deputy Clerk

Township of Tay	
2021 Projects/Capital Summary	
Expenditures	
Corporate Services	\$ 525,000
Protective & Development Services	408,400
Operational Services - Fleet	630,000
Operational Services - Roads & Bridges	1,549,261
Operational Services - Street Lighting	55,000
Operational Services - Wastewater	9,706,757
Operational Services - Water	4,136,800
Operational Services - Park, Recreation & Facilities	413,216
Total	\$ 17,424,434
Funding Sources:	
Tax Rate	391,763
Investment - Hydro	196,500
Municipal Reserves	6,371,616
Development Charges	1,939,900
Grants	108,200
Gas Tax	318,198
Deferred Revenue	76,757
Prior Year's Surplus	145,500
Total	\$ 17,424,434

SCHEDULE "A"		
SIGNIFICANT CHANGES INCLUDED IN THE 2021 DRAFT BUDGET		
TAX SUPPORTED		
BUDGET PRESSURE/DRIVER OF CHANGE	No Effect	Increase/(decrease) General Municipal
REVENUE		
<i>Changes in Estimated Revenue</i>		
Decrease in OMPF		(73,800)
Reduction in reliance on Contingency Reserve		(117,500)
Increase in Penalties and Interest		20,000
Increase in Aggregate Pit Fees		15,000
Transfer from Reserves, Reserve Funds	15,000	
Transfer from 2020 Surplus	10,000	
Supplementary taxes		30,000
Decrease in Interest income	(33,000)	
Loss of rent revenue - LCBO		(1,800)
Total Increase/(Decrease) in Revenue	(8,000)	(128,100)
EXPENSES		
<i>Changes Related to Existing Contracts and Inflationary Pressures</i>		
Insurance Renewal Estimate (20% over 2020 actual)		84,039
Salaries & Benefits		157,528
Remove overtime budget in Corporate Services , re: SSEA Financial Services		(32,540)
Increase in allocation to Water Wastewater		(59,346)
Annual Software Maintenance		6,700
Fire Dispatch Agreement & Joint Services		1,590
Increase in Office Cleaning contract (non Covid related)		9,760
<i>Changes Related to Outside Agencies/Boards</i>		
Tay Township Library		13,164
Economic Development Corporation North Simcoe		1,520
Severn Sound Environmental Association		3,727
Culture Alliance		-
Georgian Bay Forever		
<i>Changes Related to Analysis of Purchasing Trends</i>		
Increase in materials and equipment - fire		4,000
Increase in building maintenance - fire		2,500
Decrease in Hydro & Natural Gas Consumption		(1,600)
Vehicle repairs and maintenance reduction		(42,000)
Add budget for Mechanic Shop tools and supplies		42,000
Transfers to Reserves for Operating - Election		(1,700)
Misc. Small budget adjustments		1,663
<i>Recommendations from the Long Term Plan</i>		
Transfers to Reserves for Capital - Vehicles, Equipment and Buildings		30,000
Pole Mounted Radar Unit	10,000	
Interest transferred to Future Capital Reserve	(33,000)	
Transfer to Fire Capital		(2,000)
<i>Other</i>		
Official Plan and Zoning By-law (Increase in Budget)	15,000	
Accessibility Budget		(5,000)
Asset Management Plan legislative requirements - consulting assistance		5,000
Total Increase/(Decrease) in Expenses	- 8,000	219,005
<i>Net Changes included in 2021 Draft Budget - ROUNDED</i>	-	347,105

SCHEDULE "B"	
SIGNIFICANT CHANGES IN 2021 DRAFT BUDGET	
UTILITY SUPPORTED	
	Increase/(decrease)
BUDGET PRESSURE/DRIVER OF CHANGE	Water & Wastewater
REVENUE	
<i>Changes in Estimated Revenue</i>	
Water & Wastewater Acct. Billings	106,292
Interest Revenue	537
Total Increase/(Decrease) in Revenue	106,829
EXPENSES	
<i>Changes Related to Existing Contracts and Inflationary Pressures</i>	
Salaries & Benefits	49,651
Outside Services (Pall 24/7 phone and programming service support)	2,000
Increase in Computer Software and Hardware Maintenance Costs	18,212
Insurance Renewal Estimate (20% over 2020 actual)	17,789
Decrease in Repairs & Maintenance costs for Water Distribution Equipment	(50,000)
<i>Changes Related to Analysis of Purchasing Trends</i>	
Decrease in Treatment Chemicals - Water	(50,000)
<i>Recommendations from the Long Term Plan</i>	
Transfers to Reserves for Capital	119,177
Total Increase/(Decrease) in Expenses	106,829
<i>Total Changes included in draft 2021 Preliminary Budget</i>	-

SCHEDULE "C" - 2021 TOTAL BUDGET IMPACT			
	Tax Supported	Water/Wastewater Rates Supported	Council Recommendation
	\$ Increase/ (decrease)		(Recommend/ Not Recommend/ Defer)
Changes included in Preliminary Budget :			
Reduction of OMPF	73,800		
Reduction of Transfer from Contingency Reserve	117,500		
Budget for Supplementary Taxes	(30,000)		
Council	509		
Corporate Services	12,340		
Protective and Development Services	108,614		
Operational Services	64,342		
	347,105		
Changes Related to Service Delivery			
PDS -Additional Municipal Law Enforcement Summer Student	12,270		
PDS -Remove Administrative Support Summer Student	(11,900)		
PDS -Incident Management System Training (increased funding)	7,500		
PDS -Master Stream Nozzle	6,000		
PDS -Flow Meter/Stabilizing Struts – Fire	1,000		
PDS -Stabilizing struts	5,000		
PDS -Flag Poles (increased funding)	3,000		
PDS -Victoria Harbour Fire Hall lights	2,500		
OPS -Traffic Safety Plan	10,000		
OPS -Engineering Services for Operational Services	45,000	30,000	
CS - Compensation Review	25,000		
CS - Georgian Bay Forever			
CS - YMCA, Loan to be paid monthly and re-assessed in June 2021	60,000		
	165,370		
Other Amendments			
Total All Changes	512,475		
Funding form Surplus to phase in costs related to Organizational Review	(68,000)		
Funding TBD from 2020 Surplus (\$10,000 already included in base budget)	(105,370)		
Funding from Reserves	(60,000)	(30,000)	
Total Requirement	279,105		
Estimated Increase in Assessment Growth (1%)	(93,000)		
Total 2020 Requirement Less Growth	186,105		
Municipal Budget increase to be funded by Taxation	2.00%		

TOWNSHIP OF TAY
2021 OPERATING BUDGET

	2020 YTD Actual 06-11-20	2020 BUDGET	2021 BUDGET
PROTECTIVE AND DEVELOPMENT SERVICES			
Policing			
REVENUE:			
Fines and Penalties	119.37	55,000.00	55,000.00
Taxation Levied for Policing	1,691.20	1,618,234.00	1,618,234.00
Transfers from Reserves / Reserve Funds	0.00	96,592.00	116,032.00
Other	26,822.25	2,398.00	(362.00)
TOTAL REVENUE	28,632.82	1,772,224.00	1,788,904.00
EXPENSES			
Contracted Services	1,334,043.00	1,767,124.00	1,787,804.00
Port McNicoll OPP Office	0.00	1,100.00	1,100.00
Donations to Others	0.00	4,000.00	0.00
TOTAL EXPENSES	1,334,043.00	1,772,224.00	1,788,904.00
TOTAL POLICING	(1,305,410.18)	0.00	0.00
PROTECTIVE AND DEVELOPMENT SERVICES			
By-Law, Fire, Emergency Preparedness			
REVENUE:			
Grants	334,830.00	800.00	800.00
User Fees and Service Charges	1,500.00	900.00	900.00
Fines and Penalties	13,318.00	7,000.00	7,000.00
Licences and Permits	47,960.00	60,000.00	60,000.00
Transfers from Reserves / Reserve Funds	32,500.00	33,500.00	33,500.00
Other	9,090.00	12,300.00	12,300.00
TOTAL REVENUE	439,198.00	114,500.00	114,500.00
EXPENSES			
Administrative / Overhead			
Salaries and Benefits	392,854.63	505,276.00	508,338.00
Volunteer Compensation	38,409.26	245,714.00	247,226.00
Contracted Services	36,977.61	57,476.00	57,976.00
Emergency Preparedness	6,052.71	16,377.00	16,649.00
COVID-19 expenses	57,764.34	0.00	0.00
Communications	16,733.03	44,978.00	46,568.00
Equipment and Materials	44,353.64	44,450.00	48,450.00
Staff Vehicles	12,569.63	20,965.00	21,499.00
Fire Prevention	950.92	3,800.00	3,800.00
Volunteer Training	24,633.48	32,778.00	32,778.00
Debt (Interest and Principal)	107,276.40	106,816.40	106,690.40
Insurance	47,800.54	41,006.00	57,361.00
Other	53,105.96	66,500.00	66,500.00
Fire Halls			
Utilities	20,157.27	33,686.00	32,686.00
Building Repairs and Maintenance	24,691.06	21,345.00	23,875.00
Vehicle Operating Costs	64,884.54	50,121.00	53,684.00
Antique Fire Truck	2,311.70	0.00	0.00
Transfer to Own Funds			
Fire Equipment & Buildings	218,000.00	218,000.00	228,000.00
By-Law Vehicle	1,500.00	1,500.00	1,500.00
Capital Projects and Equipment	33,200.00	33,200.00	31,200.00
TOTAL EXPENSES	1,204,226.72	1,543,988.40	1,584,780.40
TOTAL PROTECTIVE AND DEVELOPMENT SERVICES	(765,028.72)	(1,429,488.40)	(1,470,280.40)

TOWNSHIP OF TAY
2021 OPERATING BUDGET

	2020 YTD Actual 06-11-20	2020 BUDGET	2021 BUDGET
PROTECTIVE AND DEVELOPMENT SERVICES			
Planning and Development Services			
REVENUE			
User Fees and Service Charges	43,584.98	29,000.00	29,000.00
Licences and Permits	343,354.61	232,000.00	232,000.00
Transfers from Reserves / Reserve Funds	0.00	88,833.00	67,100.00
Other	200.00	0.00	0.00
TOTAL REVENUE	387,139.59	349,833.00	328,100.00
EXPENSES			
Planning and Development			
Salaries and Benefits	193,931.39	290,609.00	350,724.00
Contracted Services	4,209.05	60,114.00	59,930.00
Economic Development	67,980.00	69,980.00	71,500.00
Official Plan	705.96	6,733.00	15,000.00
Development Charge Study	0.00	30,000.00	0.00
Severn Sound Environmental Association	108,870.10	117,537.00	122,042.00
Administrative / Overhead	7,685.26	15,260.00	15,910.00
Building			
Salaries and Benefits	222,108.96	284,173.00	285,181.00
Vehicles	6,143.76	8,192.00	8,300.00
Administrative / Overhead	13,678.39	21,400.00	21,500.00
Heritage Committee	1,611.48	5,200.00	5,200.00
Transfer to Own Funds			
Transfer to Reserve	15,000.00	15,000.00	15,000.00
TOTAL EXPENSES	641,924.35	924,198.00	970,287.00
TOTAL PLANNING AND DEVELOPMENT SERVICES	(254,784.76)	(574,365.00)	(642,187.00)

TOWNSHIP OF TAY
2021 PROJECTS/CAPITAL BUDGET

**PROTECTIVE AND DEVELOPMENT SERVICES
EMERGENCY PREPAREDNESS
BY LAW ENFORCEMENT
FIRE**

	\$	(31,200)
TRANSFER FROM OPERATING BUDGET		
GRANTS - Modernization Funding	\$	(13,200)
TRANSFER FROM RESERVES		(364,000)
Municipal Fleet (Fire Capital)	\$ (364,000)	
EQUIPMENT		29,200
PPV Fan	6,000	
Dry Hydrants	10,000	
Tablets	13,200	
EQUIPMENT		14,000
Thermal Imaging Camera		
EQUIPMENT		15,200
Bunker Gear		
EQUIPMENT - Carry Forward		350,000
Old Fort Hall - Tanker		
TOTAL EMERGENCY PREPAREDNESS, BY LAW, AND FIRE		-

Page 13

TOWNSHIP OF TAY
2021 PROJECTS/CAPITAL BUDGET

PLANNING AND DEVELOPMENT SERVICES

No planned capital projects/purchases for 2021 -

TOTAL PLANNING AND DEVELOPMENT SERVICES -

Page 15



Tay Township 2021 Budget Request

Official Plan																																	
Budget Type	Operating																																
Department	Planning and Development																																
Division	Planning																																
Prepared by	Steve Farquharson																																
Approved by	Steve Farquharson																																
Department Priority	A																																
Request Summary	<p>The draft Official Plan and Zoning By-law started in 2012 with a budget of \$95,000. To date there is \$1,944.48 remaining in the budget, which still requires the Official Plan to be finalized and approved by the Township and the County of Simcoe, as well as the additional work to be completed on the draft Zoning By-law. The Township's Planning consultant is proposing to attend the December 2020 Protective and Development Services Committee meeting and will be providing an overview of where the project is and outline the next steps in the approval. Planning and Development Services staff are proposing that an additional \$15,000 be budgeted for the year 2021 and \$10,000 in 2022 in order to cover the associated cost of finalizing these required policy documents. It is anticipated that the new Official Plan will be approved by the Township and the County of Simcoe by the fourth quarter of 2021, at which point work can continue on the Zoning By-law, which includes additional public consultation and updating of policies and mapping by the consultant.</p>																																
Service Level Impact	Maintain																																
Expected Useful Life																																	
Current Year Budget	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;"></th> <th style="width: 20%;"></th> <th style="width: 20%; text-align: center;">Revenue</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> <td></td> </tr> <tr> <td>Consultants</td> <td style="text-align: right;">15,000</td> <td>Reserve</td> <td style="text-align: right;">-15,000</td> </tr> <tr> <td>Equipment</td> <td></td> <td>Development</td> <td></td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">15,000</td> <td>Total</td> <td style="text-align: right;">-15,000</td> </tr> <tr> <td colspan="3">Tax Levy / Rate Impact</td> <td style="text-align: right;">\$0</td> </tr> </tbody> </table>			Revenue		Materials		Grants		Consultants	15,000	Reserve	-15,000	Equipment		Development		Legal		Utility		Other		Other		Total	15,000	Total	-15,000	Tax Levy / Rate Impact			\$0
		Revenue																															
Materials		Grants																															
Consultants	15,000	Reserve	-15,000																														
Equipment		Development																															
Legal		Utility																															
Other		Other																															
Total	15,000	Total	-15,000																														
Tax Levy / Rate Impact			\$0																														
Future Year Budget	\$10,000 in 2022																																
Cost-Benefit Analysis and Other Financial Considerations																																	
Administrative Recommendation																																	
<p>It is recommended that the additional funds be provided in order for these new documents be brought forward for Council approval. While the work on the Official Plan is nearing completion, the work on the Zoning By-law still has some work to do.</p>																																	



Tay Township

2021 Budget Request

Municipal Law Enforcement Summer Student

Department	Planning and Development																	
Division	By-law																	
Budget Type	Operating																	
Budget Category	Salaries & Benefits																	
Prepared by	Steven Farquharson																	
Approved by	Lindsay Barron																	
Department Priority	A																	
Request Summary	<p>The request is for an additional Municipal Law Enforcement Summer Student to assist the Municipal Law Enforcement Division in the day to day activities. Having an additional summer Municipal Law Enforcement Officer would assist in the increase of seasonal influx of compliants, as well as provide additional enforcement on weekend and holidays during the summer months. This position would also provide additional coverage for pending review of Short Term Rentals, which will likely require additional staff coverage. Staff are proposing to reallocate the funds from the Administrative Support Student Position to this new position. As these funds are already allocated for the 2021 Operating Budget it would result in a zero increase to the operating budget for salary. Therefore it would be the recommendation that an additional Summer Municipal Law Enforcement Position be added. Staff have considered the following options: Option 1 - Hire a 18 week student at an estimated cost of \$12,270 Option 2 - Status Quo</p>																	
Service Level Impact	Improve																	
Expected Useful Life																		
Current Year Budget	<table border="0"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: right;">Revenue</th> </tr> </thead> <tbody> <tr> <td>Salaries & Benefits: 12,270</td> <td>Grants</td> </tr> <tr> <td>Materials</td> <td>Reserve</td> </tr> <tr> <td>Consultants</td> <td>Development</td> </tr> <tr> <td>Equipment</td> <td>Utility</td> </tr> <tr> <td>Legal</td> <td>Other</td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Total 12,270</td> <td style="text-align: right;">Total 0</td> </tr> </tbody> </table>	Expenses	Revenue	Salaries & Benefits: 12,270	Grants	Materials	Reserve	Consultants	Development	Equipment	Utility	Legal	Other	Other		Total 12,270	Total 0	
Expenses	Revenue																	
Salaries & Benefits: 12,270	Grants																	
Materials	Reserve																	
Consultants	Development																	
Equipment	Utility																	
Legal	Other																	
Other																		
Total 12,270	Total 0																	
	Tax Levy / Rate Impact	\$12,270																
Future Year Budget	<p>The need for a future year budget will be contingent on the demonstrated need for the position and the estimated workload of the By-law Enforcement and Canine Division within Protective and Development Services Department.</p>																	
Cost-Benefit Analysis and Other Financial Considerations	<p>If the Administrative Support Student is kept for 2021, an additional \$2,500 will be needed for computer licencing etc.</p>																	
Administrative Recommender																		
<p>While this has been an identified gap in service by Council, and in order to provide an increase in summer enforcement coverage, staff have provided this option to Council for their consideration.</p>																		



Tay Township 2021 Budget Request

Administrative Support Summer Student

Department	Planning and Development																	
Division	Building																	
Budget Type	Operating																	
Budget Category	Salaries & Benefits																	
Prepared by	Steven Farquharson																	
Approved by	Lindsay Barron																	
Department Priority	A																	
Request Summary	<p>With the recent organizational review and implementation of the new organizational structure, the need for an additional administrative support person for Planning and Development (now Protective and Development Services) is no longer required.</p> <p>This position was created in 2019 to relieve pressure and work load on the Building Administrative Assistant/Receptionist (BAA/R) position by creating additional front line support staff during the May to end of August time period. The idea was to free up the BAA/R from her reception like duties to allow for more support to the Building and Planning divisions during the busy summer construction season. This is also the period of time when the Reception position is at its busiest with phone call and visitors to the Township offices to access other services. While the student position was a valuable member of the staff, it was difficult for the student to manage the demands placed on the reception function with little or no experience in how our organization works. As part of our re-organization we identified this issue, and plan on spreading out the call volume (approximately 30 calls per day give or take) of reception function to the rest of the frontline staff. This change in process will be implemented as we roll out our new phone system, ensuring that calls are answered and directed accordingly on the first attempt.</p> <p>The second part of the reason for this additional administrative support staff was to help with some of the planning related tasks. Prior to the reorganization, there was only one administrative support person for planning, building and bylaw. With the addition of Fire and Emergency Services division, a second administrative support person is now in place to help cover the needs of the rest of the department. This support will be available as the health and safety related duties are transitioned to our new Human Resources Specialist.</p> <p>Further, the additional support was to help with overall coverage in the Building Division, avoiding the need for the CBO and Building Inspector to cover the front counter. This coverage can be managed by our Planning Student when both administrative staff not available, noting that under either scenario, the CBO or the Inspector would be available to answer any Building related questions.</p>																	
Service Level Impact	Decrease																	
Expected Useful Life																		
Current Year Budget	<table border="0"> <thead> <tr> <th>Expenses</th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td>Salaries & Benefit: -11,900</td> <td>Grants</td> </tr> <tr> <td>Materials</td> <td>Reserve</td> </tr> <tr> <td>Consultants</td> <td>Development</td> </tr> <tr> <td>Equipment</td> <td>Utility</td> </tr> <tr> <td>Legal</td> <td>Other</td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Total -11,900</td> <td>Total 0</td> </tr> </tbody> </table>	Expenses	Revenue	Salaries & Benefit: -11,900	Grants	Materials	Reserve	Consultants	Development	Equipment	Utility	Legal	Other	Other		Total -11,900	Total 0	<p>Tax Levy / Rate Impact (\$11,900)</p>
Expenses	Revenue																	
Salaries & Benefit: -11,900	Grants																	
Materials	Reserve																	
Consultants	Development																	
Equipment	Utility																	
Legal	Other																	
Other																		
Total -11,900	Total 0																	
Future Year Budget																		
Cost-Benefit Analysis and Other Financial Considerations																		
Administrative Recommer	<p>With the recent changes within the Protective and Development Services Department, it has been determined that there is no need for the additional support through a Administrative Support Summer Student.</p>																	



Tay Township

2020 Budget Request

New Firehouse Software

Budget Type	Operating		
Department	Protection to Persons and Property		
Division	Fire		
Prepared by	Brian Thomas		
Approved by			
Department Priority	A		
Request Summary	Current software is no longer being supported, a working committee group of Simcoe County Fire Chiefs and Barrie Dispatch are working together to determine which systems to purchase in 2020.		
Service Level Impact	Maintain		
Expected Useful Life			
Current Year Budget	<p>Expenses</p> <p>Materials</p> <p>Consultants</p> <p>Equipment</p> <p>Legal</p> <p>Other 10,000</p> <p>Total 10,000</p>	<p>Revenue</p> <p>Grants</p> <p>Reserve</p> <p>Development</p> <p>Utility</p> <p>Other -10,000</p> <p>Total -10,000</p>	
	Tax Levy / Rate Impact		\$0
Future Year Budget			
Cost-Benefit Analysis and Other Financial Considerations			
Administrative Recommendation			



Tay Township

2021 Budget Request

Building Repairs and Maintenance - VH Fire Hall Lights

Budget Type	Operating																		
Department	Protection to Persons and Property																		
Division	Fire																		
Prepared by	Brian Thomas																		
Approved by																			
Department Priority	A																		
Request Summary	Replace the room lighting with LED lighting in the Victoria Harbour Fire Hall. Due to age, replacements for broken lense covers can no longer be purchased. The current lights are the old flourescent tube style of light fixtures. Pricing of LED lighting is reasonable and if the Hydro credit is still available we are eligible to submit for a credit.																		
Service Level Impact	Improve																		
Expected Useful Life	20 years																		
Current Year Budget	<table border="0"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: right;">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td style="text-align: right;">2,500 Grants</td> </tr> <tr> <td>Consultants</td> <td style="text-align: right;">Reserve</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">Development</td> </tr> <tr> <td>Legal</td> <td style="text-align: right;">Utility</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">Other</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">2,500 Total 0</td> </tr> <tr> <td colspan="2">2021 Tax Levy Impact</td> </tr> <tr> <td colspan="2" style="text-align: right;">\$2,500</td> </tr> </tbody> </table>	Expenses	Revenue	Materials	2,500 Grants	Consultants	Reserve	Equipment	Development	Legal	Utility	Other	Other	Total	2,500 Total 0	2021 Tax Levy Impact		\$2,500	
Expenses	Revenue																		
Materials	2,500 Grants																		
Consultants	Reserve																		
Equipment	Development																		
Legal	Utility																		
Other	Other																		
Total	2,500 Total 0																		
2021 Tax Levy Impact																			
\$2,500																			
Future Year Budget	Not applicable																		
Cost-Benefit Analysis and Other Financial Considerations	Savings in hydro by going to more efficient lighting. Also the parts for the existing light fixtures are no longer available.																		
Administrative Recommendation																			



Tay Township

2021 Budget Request

Hose																			
Budget Type	Operating																		
Department	Protection to Persons and Property																		
Division	Fire																		
Prepared by	Brian Thomas																		
Approved by																			
Department Priority	A																		
Request Summary	Tay Fire and Emergency Services completes annual hose testing to ensure that it meets NFPA standards. We are finding that we are purchasing hose annually due to it failing our annual hose testing. In order to keep proper quantities of hose on our trucks, we are requesting \$4,000 to purchase hose.																		
Service Level Impact	Maintain																		
Expected Useful Life	8 years																		
Current Year Budget	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: left;">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td>Grants</td> </tr> <tr> <td>Consultants</td> <td>Reserve</td> </tr> <tr> <td>Equipment</td> <td>4,000 Development</td> </tr> <tr> <td>Legal</td> <td>Utility</td> </tr> <tr> <td>Other</td> <td>Other</td> </tr> <tr> <td>Total</td> <td>4,000 Total</td> </tr> <tr> <td colspan="2" style="border-top: 2px solid black;">2021 Tax Levy Impact</td> </tr> <tr> <td colspan="2" style="text-align: right;">\$4,000</td> </tr> </tbody> </table>	Expenses	Revenue	Materials	Grants	Consultants	Reserve	Equipment	4,000 Development	Legal	Utility	Other	Other	Total	4,000 Total	2021 Tax Levy Impact		\$4,000	
Expenses	Revenue																		
Materials	Grants																		
Consultants	Reserve																		
Equipment	4,000 Development																		
Legal	Utility																		
Other	Other																		
Total	4,000 Total																		
2021 Tax Levy Impact																			
\$4,000																			
Future Year Budget	We anticipate that there will be an annual expenditure.																		
Cost-Benefit Analysis and Other Financial Considerations																			
Administrative Recommendation																			



Tay Township

2021 Budget Request

Flagpoles for Fire Stations

Budget Type	Operating																
Department	Protection to Persons and Property																
Division	Fire																
Prepared by	Brian Thomas																
Approved by																	
Department Priority	A																
Request Summary	This request is for an additional \$3,000 to be added to the 2020 budget amount of \$5,000 for flag poles. Due to the increase in material (aluminum) costs, the price has increased since the request was initially submitted.																
Service Level Impact	Improve																
Expected Useful Life	50 years																
Current Year Budget	<table border="0"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: right;">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td style="text-align: right;">3,000 Grants</td> </tr> <tr> <td>Consultants</td> <td style="text-align: right;">Reserve</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">Development</td> </tr> <tr> <td>Legal</td> <td style="text-align: right;">Utility</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">Other</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">3,000 Total 0</td> </tr> <tr> <td colspan="2">2021 Tax Levy Impact \$3,000</td> </tr> </tbody> </table>	Expenses	Revenue	Materials	3,000 Grants	Consultants	Reserve	Equipment	Development	Legal	Utility	Other	Other	Total	3,000 Total 0	2021 Tax Levy Impact \$3,000	
Expenses	Revenue																
Materials	3,000 Grants																
Consultants	Reserve																
Equipment	Development																
Legal	Utility																
Other	Other																
Total	3,000 Total 0																
2021 Tax Levy Impact \$3,000																	
Future Year Budget																	
Cost-Benefit Analysis and Other Financial Considerations																	
Administrative Recommendation																	



Tay Township

2021 Budget Request

TFT Flow Meter

Budget Type	Operating																						
Department	Protection to Persons and Property																						
Division	Fire																						
Prepared by	Brian Thomas																						
Approved by																							
Department Priority	A																						
Request Summary	Enables fire department to test water flow at the fire hose nozzle to determine adequate water flow for residential home firefighting. This ensures the safety of the firefighters when flow testing at hydrant is in question.																						
Service Level Impact	Improve																						
Expected Useful Life	8 years																						
Current Year Budget	<table border="0"> <thead> <tr> <th>Expenses</th> <th></th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> </tr> <tr> <td>Equipment</td> <td>1,000</td> <td>Development</td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> </tr> <tr> <td>Total</td> <td>1,000</td> <td>Total</td> </tr> </tbody> </table>	Expenses		Revenue	Materials		Grants	Consultants		Reserve	Equipment	1,000	Development	Legal		Utility	Other		Other	Total	1,000	Total	0
Expenses		Revenue																					
Materials		Grants																					
Consultants		Reserve																					
Equipment	1,000	Development																					
Legal		Utility																					
Other		Other																					
Total	1,000	Total																					
	2021 Tax Levy Impact	\$1,000																					
Future Year Budget	Not applicable																						
Cost-Benefit Analysis and Other Financial Considerations																							
Administrative Recommendation																							



Tay Township

2021 Budget Request

Stabilizing Struts

Budget Type	Operating																						
Department	Protection to Persons and Property																						
Division	Fire																						
Prepared by	Brian Thomas																						
Approved by																							
Department Priority	A																						
Request Summary	Stabilizing struts to replace existing equipment that is worn due to use and age.																						
Service Level Impact	Maintain																						
Expected Useful Life	10 years																						
Current Year Budget	<table border="0"> <thead> <tr> <th>Expenses</th> <th></th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> </tr> <tr> <td>Equipment</td> <td>5,000</td> <td>Development</td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> </tr> <tr> <td>Total</td> <td>5,000</td> <td>Total</td> </tr> </tbody> </table>	Expenses		Revenue	Materials		Grants	Consultants		Reserve	Equipment	5,000	Development	Legal		Utility	Other		Other	Total	5,000	Total	0
Expenses		Revenue																					
Materials		Grants																					
Consultants		Reserve																					
Equipment	5,000	Development																					
Legal		Utility																					
Other		Other																					
Total	5,000	Total																					
	2021 Tax Levy Impact	\$5,000																					
Future Year Budget	Not applicable																						
Cost-Benefit Analysis and Other Administrative Recommendation																							



Tay Township

2021 Budget Request

Master Stream Pump

Budget Type	Operating																						
Department	Protection to Persons and Property																						
Division	Fire																						
Prepared by	Brian Thomas																						
Approved by																							
Department Priority	A																						
Request Summary	Enables fire department to direct a large quantity of water onto a house fire when it is not safe to approach with hoses.																						
Service Level Impact	Improve																						
Expected Useful Life	15 years																						
Current Year Budget	<table border="0"> <tr> <td>Expenses</td> <td></td> <td>Revenue</td> </tr> <tr> <td>Materials</td> <td></td> <td>Grants</td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> </tr> <tr> <td>Equipment</td> <td>6,000</td> <td>Development</td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> </tr> <tr> <td>Total</td> <td>6,000</td> <td>Total</td> </tr> </table>	Expenses		Revenue	Materials		Grants	Consultants		Reserve	Equipment	6,000	Development	Legal		Utility	Other		Other	Total	6,000	Total	0
Expenses		Revenue																					
Materials		Grants																					
Consultants		Reserve																					
Equipment	6,000	Development																					
Legal		Utility																					
Other		Other																					
Total	6,000	Total																					
	2021 Tax Levy Impact	\$6,000																					
Future Year Budget	Not applicable																						
Cost-Benefit Analysis and Other Financial Considerations	Cost savings buy purchasing direct from the supplier rather than through the manufacturer of pumper																						
Administrative Recommendation																							



Tay Township

2021 Budget Request

Positive Pressure Ventilation Fans

Budget Type	Capital																												
Department	Protection to Persons and Property																												
Division	Fire																												
Prepared by	Brian Thomas																												
Approved by	Brian Thomas																												
Department Priority	A																												
Request Summary	Two of the more important aspects of firefighting are ventilating a home and proper rehabilitation for the firefighters while fighting a fire. Each hall is in need of one of these fans. In 2018 and 2019 we purchased fans, and now require two more for the department. It is recommended that we purchase one each year for the next two years. The Department has applied for a grant to offset some of the cost, however unfortunately we were not successful.																												
Service Level Impact	Maintain																												
Expected Useful Life	10 years																												
Current Year Budget	<table border="1"> <thead> <tr> <th colspan="2">Expenses</th> <th colspan="2">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> <td></td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> <td>-6,000</td> </tr> <tr> <td>Equipment</td> <td>6,000</td> <td>Development</td> <td></td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td>6,000</td> <td>Total</td> <td>-6,000</td> </tr> </tbody> </table>	Expenses		Revenue		Materials		Grants		Consultants		Reserve	-6,000	Equipment	6,000	Development		Legal		Utility		Other		Other		Total	6,000	Total	-6,000
Expenses		Revenue																											
Materials		Grants																											
Consultants		Reserve	-6,000																										
Equipment	6,000	Development																											
Legal		Utility																											
Other		Other																											
Total	6,000	Total	-6,000																										
	Tax Levy / Rate Impact \$0																												
Future Year Budget																													
Cost-Benefit Analysis and Other Financial Considerations																													
Administrative Recommendation																													

Content revised September 27, 2019 by BT | Form revised August 31, 2018



Tay Township

2021-2023 Budget Request

Dry Hydrants

Budget Type	Capital																		
Department	Protection to Persons and Property																		
Division	Fire																		
Prepared by	Brian Thomas																		
Approved by																			
Department Priority	A																		
Request Summary	Water supply is always a problem in rural areas. We have worked with neighbouring municipalities with joint installations, and now it is time to approach residents that have existing ponds or waterways on their property and try to share costs to ensure better access to water across our Township.																		
Service Level Impact	Improve																		
Expected Useful Life	12 years																		
Current Year Budget	<table border="0"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: right;">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td>Grants</td> </tr> <tr> <td>Consultants</td> <td>Reserve</td> </tr> <tr> <td>Equipment</td> <td>10,000 Development</td> </tr> <tr> <td>Legal</td> <td>Utility</td> </tr> <tr> <td>Other</td> <td>Other</td> </tr> <tr> <td>Total</td> <td>10,000 Total</td> </tr> <tr> <td colspan="2">Tax Levy / Rate Impact</td> </tr> <tr> <td></td> <td style="text-align: right;">\$10,000</td> </tr> </tbody> </table>	Expenses	Revenue	Materials	Grants	Consultants	Reserve	Equipment	10,000 Development	Legal	Utility	Other	Other	Total	10,000 Total	Tax Levy / Rate Impact			\$10,000
Expenses	Revenue																		
Materials	Grants																		
Consultants	Reserve																		
Equipment	10,000 Development																		
Legal	Utility																		
Other	Other																		
Total	10,000 Total																		
Tax Levy / Rate Impact																			
	\$10,000																		
Future Year Budget	2022 - \$10,000 2023 - \$10,000																		
Cost-Benefit Analysis and Other Financial Considerations																			
Administrative Recommendation																			

Content revised September 23, 2019 by JG | Form revised July 31, 2017



Tay Township

2021 Budget Request

Tablets Onboard Apparatus

Budget Type	Capital																																
Department	Protection to Persons and Property																																
Division	Fire																																
Prepared by	Shawn Aymer																																
Approved by																																	
Department Priority	A																																
Request Summary	<p>The use of tablets onboard our apparatus is the next natural progression in our effort to modernize the way we communicate within Tay Fire and Emergency Services. The onboard tablets would allow officers and firefighters access to real-time data, including up-to-date emergency response guides, site specific pre-plans, property history, computer aided dispatch information, and key holder information. In addition, officers and firefighters will be able to see which firefighters and apparatus are responding to a call in real time, and therefore can manage resources en route instead of waiting to be on scene. This project is being funded through the modernization grant, and would allow us to improve service levels for our residents as we can communicate our response to an incident in a faster and more efficient way. The cost is for 12 tablets, plus annual operating costs for software licenses and cellular data plans would be \$4,000 per year. Several of the municipalities in our area are currently using tablets to access real time data on their apparatus and have found it has greatly improved their level of service.</p>																																
Service Level Impact	Improve																																
Expected Useful Life	6																																
Current Year Budget	<table border="0"> <thead> <tr> <th colspan="2">Expenses</th> <th colspan="2">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> <td>-13,200</td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> <td></td> </tr> <tr> <td>Equipment</td> <td>13,200</td> <td>Development</td> <td></td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td>13,200</td> <td>Total</td> <td>-13,200</td> </tr> <tr> <td colspan="3">2021 Tax Levy Impact</td> <td>\$0</td> </tr> </tbody> </table>	Expenses		Revenue		Materials		Grants	-13,200	Consultants		Reserve		Equipment	13,200	Development		Legal		Utility		Other		Other		Total	13,200	Total	-13,200	2021 Tax Levy Impact			\$0
Expenses		Revenue																															
Materials		Grants	-13,200																														
Consultants		Reserve																															
Equipment	13,200	Development																															
Legal		Utility																															
Other		Other																															
Total	13,200	Total	-13,200																														
2021 Tax Levy Impact			\$0																														
Future Year Budget	Annual operating costs of \$4000																																
Cost-Benefit Analysis and Other Financial Considerations																																	
Administrative Recommendation																																	
Content revised Month ##, 20## by initials Form revised July 31, 2020																																	



Tay Township

2021 Budget Request

Thermal Imaging Camera

Budget Type	Capital																								
Department	Protection to Persons and Property																								
Division	Fire																								
Prepared by	Brian Thomas																								
Approved by																									
Department Priority	B																								
Request Summary	There are 4 thermal imaging cameras in service. Exposure to high heat, and being handled in extremely poor conditions ensures a short lifespan of this piece of equipment. Replacement is planned for 7 years from the date of purchase.																								
Service Level Impact	Maintain																								
Expected Useful Life	7 Years																								
Current Year Budget	<table border="0"> <thead> <tr> <th style="text-align: left;">Expenses</th> <th style="text-align: left;">Revenue</th> <th></th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td>Grants</td> <td></td> </tr> <tr> <td>Consultants</td> <td>Reserve</td> <td style="text-align: right;">-14,000</td> </tr> <tr> <td>Equipment</td> <td>Development</td> <td style="text-align: right;">14,000</td> </tr> <tr> <td>Legal</td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td>Total</td> <td style="text-align: right;">-14,000</td> </tr> <tr> <td colspan="2">2021 Tax Levy Impact</td> <td style="text-align: right;">\$0</td> </tr> </tbody> </table>	Expenses	Revenue		Materials	Grants		Consultants	Reserve	-14,000	Equipment	Development	14,000	Legal	Utility		Other	Other		Total	Total	-14,000	2021 Tax Levy Impact		\$0
Expenses	Revenue																								
Materials	Grants																								
Consultants	Reserve	-14,000																							
Equipment	Development	14,000																							
Legal	Utility																								
Other	Other																								
Total	Total	-14,000																							
2021 Tax Levy Impact		\$0																							
Future Year Budget	2024, 2027																								
Cost-Benefit Analysis and Other Financial Considerations																									
Administrative Recommendation																									
Content revised September 27, 2019 by BT Form revised July 31, 2017																									



Tay Township

2021-2029 Budget Request

Replacement of Bunker Gear

Budget Type	Capital																																
Department	Protection to Persons and Property																																
Division	Fire																																
Prepared by	Brian Thomas																																
Approved by	Brian Thomas																																
Department Priority	A																																
Request Summary	Bunker gear and accessories (Helmets, Boots) will continue to be replaced at the mandated 10 year intervals.																																
Service Level Impact	Maintain																																
Expected Useful Life	10 years																																
Current Year Budget	<table border="0"> <thead> <tr> <th colspan="2">Expenses</th> <th colspan="2">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> <td></td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> <td></td> </tr> <tr> <td>Equipment</td> <td>15,200</td> <td>Development</td> <td></td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td>15,200</td> <td>Total</td> <td>0</td> </tr> <tr> <td colspan="2">Tax Levy / Rate Impact</td> <td colspan="2">\$15,200</td> </tr> </tbody> </table>	Expenses		Revenue		Materials		Grants		Consultants		Reserve		Equipment	15,200	Development		Legal		Utility		Other		Other		Total	15,200	Total	0	Tax Levy / Rate Impact		\$15,200	
Expenses		Revenue																															
Materials		Grants																															
Consultants		Reserve																															
Equipment	15,200	Development																															
Legal		Utility																															
Other		Other																															
Total	15,200	Total	0																														
Tax Levy / Rate Impact		\$15,200																															
Future Year Budget	2028 - \$37,200 . All other years \$15,200																																
Cost-Benefit Analysis and Other Financial Considerations																																	
Administrative Recommendation																																	
Content revised September 27, 2019 by BT Form revised August 27, 2018																																	



Tay Township

2020 Budget Request

Hall 2 - Tanker

Budget Type	Capital																																
Department	Protection to Persons and Property																																
Division	Fire																																
Prepared by	Brian Thomas																																
Approved by																																	
Department Priority	A																																
Request Summary	Hall 2 - Tanker tendering would begin in 2020 with final purchase in 2021. This is a used Bread Truck purchased and rebuilt to become a Water Tanker. High miles, weak springs and a standard transmission limit the number of staff that can drive this vehicle, and its useful life.																																
Service Level Impact	Maintain																																
Expected Useful Life	20 Years																																
Current Year Budget	<table border="0"> <thead> <tr> <th colspan="2">Expenses</th> <th colspan="2">Revenue</th> </tr> </thead> <tbody> <tr> <td>Materials</td> <td></td> <td>Grants</td> <td></td> </tr> <tr> <td>Consultants</td> <td></td> <td>Reserve</td> <td>-350,000</td> </tr> <tr> <td>Equipment</td> <td>350,000</td> <td>Development</td> <td></td> </tr> <tr> <td>Legal</td> <td></td> <td>Utility</td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td>350,000</td> <td>Total</td> <td>-350,000</td> </tr> <tr> <td colspan="2">Tax Levy / Rate Impact</td> <td colspan="2">\$0</td> </tr> </tbody> </table>	Expenses		Revenue		Materials		Grants		Consultants		Reserve	-350,000	Equipment	350,000	Development		Legal		Utility		Other		Other		Total	350,000	Total	-350,000	Tax Levy / Rate Impact		\$0	
Expenses		Revenue																															
Materials		Grants																															
Consultants		Reserve	-350,000																														
Equipment	350,000	Development																															
Legal		Utility																															
Other		Other																															
Total	350,000	Total	-350,000																														
Tax Levy / Rate Impact		\$0																															
Future Year Budget	2040																																
Cost-Benefit Analysis and Other Financial Considerations																																	
Administrative Recommendation																																	