

# 2022 Tay Township Annual Report



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# A Message from Mayor Ted Walker

As Mayor of Tay Township, it is my pleasure to present our 2022 Annual Report. This report reflects back on the many accomplishments of 2021 and highlights the projects and initiatives that the Township has planned for the future. Tay Township Council, Staff and residents were once again challenged to work in a changing social and economic environment due to the continuing pandemic. 2021 proved to be another challenging year with lockdowns, restrictions and limitations forcing us all to continue to adapt the way we live, work and learn. I once again was humbled by the strength, persistence and compassion of our community during this time, helping each other to once again push through and prevent the spread of COVID-19 in our community. A major focus of 2021 was to build on what had been learned in 2020, to be diligent in protecting the public, our staff and stakeholders while continuing to deliver quality customer service.

This annual report also represents the importance of laying strong foundations for the future, from budgetary to improved infrastructure, diversified services and long-term planning, all helping to ensure that our future generations can enjoy the great quality of life that Tay Township residents know and love.

We offer this annual report as a document to review but also as a document to recognize our progress and achievements. I truly believe that this report helps capture the energy and essence of our growing community. I look forward to building on the bright and healthy future that is in store for Tay Township. I encourage you to take a look at this report and visit [tay.ca/budget](http://tay.ca/budget) for a more in depth look at our budgetary process.

  
Ted Walker  
Mayor of Tay Township

# A Message from CAO Andrea Fay

It is my privilege to be your CAO, helping to provide the administrative oversight and support to this wonderful Township. Although I am new to this role, having started with Tay in July 2022, I bring with me an extensive career in local municipal government and truly feel like I am coming back home, having previously worked at Tay Township in the roles of Deputy Clerk and Clerk from 2002-2008. I can speak from experience when I say that this community is one to be so proud of and I have already witnessed first-hand the great work of our dedicated team and community.

Although it is difficult for me to reflect back on the year that was with complete insight and knowledge, what is clear is that this community rallied together and supported one another when it was needed most. Running a municipality and continuing to deliver top line customer service all during a pandemic is a battle no one thought they would ever face and I salute our staff and appreciate our residents' and community stakeholders' patience and understanding during the past year.

Tay Township has a host of exciting projects underway that will help transform the Township into a more vibrant, connected and communicative community, some of which are laid out in this annual report. It is imperative that we continue to move Tay Township forward and I strongly believe that by supporting a strong and transparent relationship between Council, Staff and our community, this can be accomplished.

Thank you for taking the time to read this annual report, I look forward to putting in the work required to fill the role of Chief Administrative Officer and can't wait to see what is in store for the year ahead. The greatest values are realized when we work together and I know our #TayTeam can get the job done!

We are here to help, and always happy to do so. If you have any comments about this annual report, or any other Township topic please give us a call or send us an email at [TellUs@tay.ca](mailto:TellUs@tay.ca).

*Andrea D. Fay, Dipl. M.A.*

*Chief Administrative Officer/Deputy Clerk*

# About Tay Township

***Tay Township is a vibrant community located on the sunset shores of Georgian Bay.***

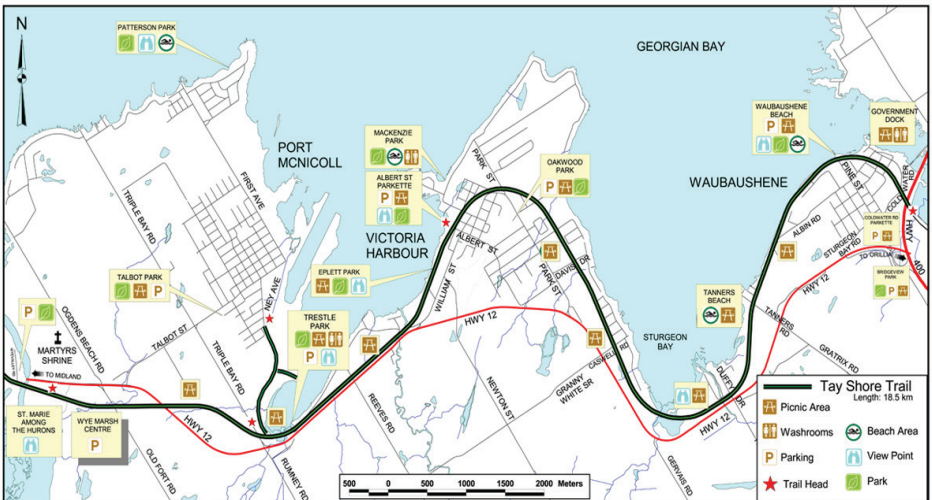
Our communities of Victoria Harbour, Port McNicoll, Waubaushene and Waverley combine the perfect balance of urban and rural households.

The area offers an array of community groups and clubs, passive and active sporting activities, arts and culture, both rural and urban settings and much more to keep anyone as active as they wish.

The Township features several historical attractions including the Wye Marsh Wildlife Centre, Martyr's Shrine, Sainte-Marie among the Hurons as well as the Tay Shore Trail, a multi-use paved trail that stretches 18.5 km through the Township and is registered as part of the Trans Canada Trail.

Whether you are starting or relocating a business, moving your family or retiring to this magnificent area, we know you'll be happy with your decision.

***Visit us at [tay.ca](http://tay.ca) to learn more.***



# 2022 Municipal Election

TAY  
VOTES



The upcoming municipal election will be held on  
**October 24, 2022**

## Voting Options

Tay electors will have the option of electronic voting using either **Internet or Telephone**. In addition to Internet or Telephone voting a Paper Ballot Vote option will be offered **ONLY** on Election Day.

For more information visit [tay.ca/vote](http://tay.ca/vote)

## Are you on the voters' list?

The voters' list is a list of eligible electors in Tay Township.

The Municipal Property Assessment Corporation (MPAC) is responsible for collecting the information of residents in Ontario (name, date of birth, citizenship and school support) in order to create a Preliminary List of Electors for municipal and school board elections. This helps to ensure that the municipality has the most accurate information possible for the 2022 Municipal and School Board Elections.

To make sure you are on the list and your information is accurate, visit [voterlookup.ca](http://voterlookup.ca) to register, confirm details and update any information that may not be current.

2022 ONTARIO MUNICIPAL AND  
SCHOOL BOARD ELECTIONS

OCTOBER 24, 2022

ON THE LIST  
TO VOTE?  
HAVE YOUR SAY!



VISIT [VOTERLOOKUP.CA](http://VOTERLOOKUP.CA)



# 2022 Municipal Election

## Council Composition Review

Council reviewed the council composition and ward system for the 2022 Municipal Election. At the April 28, 2021 Regular Council Meeting, Council voted on Report CS-2021-34 and Option 2 was carried, and reads:

***That the Ward System be eliminated and the composition of council in the Township of Tay remain unchanged at (7) members for the 2022 Municipal Election.***

## Eligible electors will have the opportunity to cast a ballot for the following offices:

- Mayor – one elected at large
- Deputy Mayor – one elected at large
- Councillor – five elected at large
- One Trustee, English Public School
- One Trustee, English Separate School
- One Trustee, French Public School
- One Trustee, French Separate Public School

## Information for Candidates

Want to make a difference in your community? Interested in becoming more involved in the day-to-day business of your local government? Are you thinking about running for a seat on Tay Township Council?

For the most up to date information and resources including:

- Filing Nomination Papers
- The Ontario Municipal Councillor's Guide
- Candidate Eligibility and FAQ
- Election Signs



Visit [tay.ca/vote](http://tay.ca/vote)

Nominations close on August 19, 2022 at 2:00 p.m.

# Boards and Committees

## Volunteers serve an important role in our community



Committees, Boards and Organizations provide advice and input on the development of projects, policies and initiatives that improve the overall quality of life in Tay Township.

Tay Township invites members of the public to become involved.

Members are appointed every four years or as vacancies occur. Upcoming appointments or vacancies are posted online at [tay.ca/jobs](http://tay.ca/jobs).

**Below is a list of the current Boards and Committees, along with a short description about the associated responsibilities.**

### **Audit Committee**

As a Committee of Council, the Audit Committee is responsible for overseeing all material aspects of the corporation's financial reporting, control and audit functions. The role includes a particular focus on the qualitative aspects of financial reporting and on the organization's processes for the management of financial risk and compliance with significant applicable legal, ethical and regulatory requirements. The role also includes maintenance of strong, positive working relationships with management, external auditors and other advisors.

### **Committee of Adjustment**

The Committee of Adjustment is a volunteer committee appointed by Council to consider and make decisions on minor variance and consent to sever applications. The Committee is also appointed as the Property Standards Committee and Fence Viewers Committee which are called upon on an as needed basis.



# Boards and Committees

## Heritage Committee

The Heritage Committee is governed by the Ontario Heritage Act to advise and assist Council on matters relating to heritage. It is the Heritage Committee's role to support, encourage, and facilitate the conservation, protection and preservation of the heritage of Tay.

## Horticulture Committee

The purpose of the Tay Township Horticulture Committee is to foster civic pride, environmental responsibility and beautification through community participation in horticulture.

## Library Board

The Library Board is composed of three at large members and two Council representatives. The Board is responsible for the operation of the Tay Township Public Library which includes the Port McNicoll, Victoria Harbour, and Waubauskene branches.

## Recreation Committees

There are four recreation sub-committees covering the areas of Port McNicoll, Victoria Harbour, Waubauskene and Waverley. The committees' mandates are to provide recreation and events for residents of Tay Township.

## Seniors' Advisory Committee

The Tay Seniors' Advisory Committee acts as a liaison to enrich and enhance the lives of seniors in the Township, identify barriers, form partnerships with the community and act as a public forum for issues affecting seniors.

**If you are interested in becoming involved  
please contact the Clerk's Department at  
705-534-7248 ext. 240.**

# Tay Township Organizational Chart

Administration of the various services in Tay Township are divided into four main service departments: Modernization and Corporate Initiatives, Corporate Services, Operational Services and Protective and Development Services, in addition to the administration functions of the Chief Administrative Officer's office.

The Township's Organization Structure is set-up to ensure that the organization is able to provide exemplary and efficient municipal services.

The current structure is designed to promote one-stop customer service for our residents and community stakeholders.

**The following organizational chart illustrates the Township's corporate structure:**



# Strategic Plan

Strategic planning is one of the most important tools that a municipality can use to bring together residents, members of Council and municipal staff in the development of a common vision, direction, and goals for a community. It can also function as an accountability mechanism, allowing management and the public to evaluate progress and ensure that the municipality is moving in the right direction.

*A strategic plan helps an organization give shape to future direction by identifying and prioritizing goals and outcomes.*

**The current 2019-2022 Strategic Plan has 4 areas of focus**  
**Tay Resilient | Tay Open | Tay Proud | Tay Active**

**Vision:** Tay Township is a strong, cohesive rural community. We celebrate and promote our unique history, natural heritage, and recreational amenities as the cornerstone to our quality of life. Our unique villages and towns support a host of events, services and businesses that contribute to growing the local economy and create a unique destination experience for residents and visitors to the community.

**Mission:** Tay Township is committed to delivering responsive and cost effective municipal services and infrastructure that provide for the long-term economic, social and environmental well-being of our residents and community.

## Key Principles

1. **Operational performance excellence**
2. **Build a strong and collaborative community**
3. **Provide value for money spent**
4. **Effective planning and development**
5. **Grow our local economy**

**Action Plan:** The development and implementation of a corporate strategic plan creates significant benefits for Tay Township. It identifies key steps that build on the input and insight received during the extensive background review and the community engagement process. The plan helps to improve coordination between departments and staff involved in the implementation effort. In addition, the plan contributes to consensus building across the community. Through a commitment to achieve the outlined goals, Tay will make visible progress in a number of areas that impact the long-term sustainability of the Township.

# 2021 Accomplishments

**Highlights from 2021 that provide for the long-term economic, social and environmental well-being of Tay Township residents and community.**

## Tay Open

Improve the relationship between the Township and residents through activities that demonstrate transparency, effective communications and dedicated customer service.

## Online Service Request Portal

**MyTay.ca** allows residents to access account information, report a problem or request assistance with any municipal service online.



Once registered, residents can create a service request (ex. Municipal tree down on lawn) in the portal, which notifies the administrative staff in the relevant department. The request is then sent to the appropriate staff

member, who is assigned to the request. Township Staff update the request when appropriate and then close it once completed. When a resident logs back into the portal, they can look at the progress of their request. Sign up today at **MyTay.ca**

## Resident Only Parking Permits

We heard you! The areas of 110 and 145 Albert Street now include "Resident Only Parking" for vehicles with a trailer. The free permits were made available through the online portal MyTay.ca, after hearing from the community about the needs for the boat launch to be more accessible to Tay Township residents and property owners. The program was a success with 463 permits distributed!

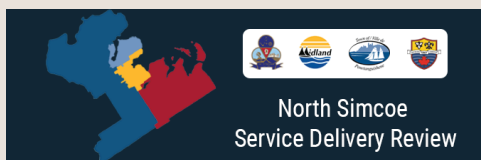


# 2021 Accomplishments

## North Simcoe Service Delivery Review

Tay Township, the Town of Midland, Town of Penetanguishene and Township of Tiny (collectively “the North Simcoe Municipalities”) undertook a joint Municipal Services Review. The service review considered all in-scope service areas through the lens of both the individual municipalities as well as North Simcoe collectively. The review included an evaluation on how the municipalities currently provide services and resulted in recommendations to improve service delivery effectiveness and efficiency across the municipalities and North Simcoe as a whole (including opportunities for shared resources and/or service delivery).

Review the full and final report at [tay.ca/SDR](http://tay.ca/SDR)



## Community Watch Program

Organized by community lead Dave Wark, and in partnership with the OPP and Township, the program has a total of 40 local residents signed up to be the eyes and ears of their community. The program has already proven successful in helping stop suspicious activity in the area of Duffy Drive in Waubaushene.



# 2021 Accomplishments

## Enjoy Your Stay in Tay Community Guide

The guide covers a quick history of the area, local attractions for all ages and a quick overview of our **community standards (see below)**. This guide was made available at the Township office and 10 copies each were mailed to all known short-term rental accommodation operators in Tay Township, so that they could share our community's expectations with their guests. The guide was met with positive feedback and has been continued in 2022.



An example of some of the community standards featured in the guide are as follows; these apply to all properties in the Township.

### ***Community Standards***

#### ***Setting off Fireworks in Tay Township***

**You can set off fireworks on the following days:**

- New Year's Eve - between 7:00 p.m. and 1:00 a.m. the following day.
- Victoria Day - between 7:00 p.m. and 11:00 p.m. on the Friday, Saturday and Sunday preceding and including the statutory holiday Monday.
- Canada Day - between 7:00 p.m. and 11:00 p.m. the Friday, Saturday and Sunday prior to Canada Day, the Friday, Saturday and Sunday directly following Canada Day or on July 1st;
- Civic Holiday - between 7:00 p.m. and 11:00 p.m. on the Friday, Saturday and Sunday preceding and including the Civic holiday Monday;
- Labour Day - between 7:00 p.m. and 11:00 p.m. on the Friday, Saturday and Sunday preceding and including the statutory holiday Monday.

Fireworks are not permitted to be set off during any other dates or times. Review the full Fireworks By-law at [tay.ca/bylaws](http://tay.ca/bylaws)

# 2021 Accomplishments

## Enjoy Your Stay in Tay Community Guide

### Community Standards

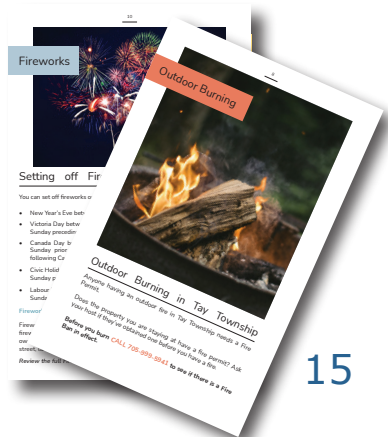
#### Outdoor Burning in Tay Township

Anyone having an outdoor fire in Tay Township needs a Fire Permit. **Outdoor Burning Rules:**

- A copy of the property's fire permit must be on hand.
- All Open Air burning shall be confined to either; An open air burning device: Barrel, Chiminea etc. OR Fire Pit with a burn area no larger than one (1) cubic metre.
- Ensure that adjacent properties are protected from your fire and the smoke created by your fire.
- Only burn clean, dry seasoned wood.
- You cannot burn: kitchen garbage, construction materials or materials made of/or containing rubber, plastic or tar.
- Fires must be at least 6.1 metres (20 feet) from combustible structures or objects.
- Only one fire burning at a time is allowed.
- Fires must be attended, controlled and supervised at all times by a competent adult.
- Fires must be completely extinguished before leaving.

Review the full Outdoor Burning By-law at [tay.ca/bylaws](http://tay.ca/bylaws)

The Enjoy Your Stay in Tay guidebook has once again been mailed to all known short-term rental accommodation operators in Tay Township, as well as placed in the Information Kiosks throughout the Township, at the local Library branches and tourist information offices in neighbouring municipalities.



# 2021 Accomplishments

## Tay Resilient

Support pillars of sustainability to ensure the Township has resilience in the face of economic, environmental and business challenges.

## Community Safety and Well-Being Plan

Tay Township partnered with the Town of Midland, Town of Penetanguishene and the Township of Tiny to develop a joint North Simcoe Community Safety and Well-Being Plan (CSWB).

The Plan focuses on the following three areas of risk:

1. Mental Health and Addictions
2. Attainable Housing
3. Education (with a focus on skilled trade)

CSWB planning involves a collaborative approach including consultations with various sectors, agencies and organizations, including but not limited to, police services, health/mental health services, educational services, community/social services and community services to children/youth and custodial services to children/youth.

Tay Township adopted the Community Safety and Wellbeing Plan, which identifies and lays the foundation for local social development priorities over four years (2021-2025).

The CSWB Plan addresses local needs based on local risk factors. By examining and addressing root causes rather than just the symptoms, we can improve the lives of residents in our community by changing outcomes specific to health, well-being and safety. To review the detailed plan visit [tay.ca/CSWB](http://tay.ca/CSWB).

***Our CSWB Plan is Tay Township's commitment to work together towards improved social outcomes for our residents.***



# 2021 Accomplishments

## Fire Department Improvements

**Health and Safety upgrades** were made to the **Port McNicoll Fire Hall** including updated LED lighting, adding a barrier-free washroom and shower room, lockers and a new ventilated room for bunker gear. This will address both the issues of ventilation and contamination from gear. The project utilized a \$177,315 grant from the Investing in Canada Infrastructure Program (ICIP).



12 **onboard tablets** were installed on fire trucks allowing officers and firefighters access to real-time data including up-to-date emergency response guides and property history. In addition, officers and firefighters will be able to see which firefighters and apparatus are responding to a call in real time, helping manage resources en-route.

The Township acquired a **new water tanker truck for Fire Hall 2** on Old Fort Road. This replaced the existing 20 year-old water tanker truck.



# 2021 Accomplishments

## Managing Invasive Phragmites

A resolution was drafted and passed in partnership with Georgian Bay Forever in support of requesting senior levels of government to aid in managing invasive phragmites.

This plant has been identified as Canada's worst invasive plant species by Agriculture and AgriFood Canada.



A copy of the resolution was sent to the Ontario Minister of Environment and Climate Change Canada as well as the Severn Sound Environmental Association, partner Municipalities, the Minister of Transportation and our Local MP and MPP.

Members of the community also participated in a **Community Cut for Invasive Phragmites**. The event was hosted by our community partners at Georgian Bay Forever. Community volunteers were educated on the aggressive plant and assisted with clearing and cutting the plant.



# 2021 Road Improvement Program

The Road Improvement Program is part of the Township's Long-Term Plan, helping to ensure a timely, sustainable and economically responsible approach to maintaining and replacing local roadways throughout the Township. In order to determine the appropriate timing of such works, Staff provide Council with the distance, traffic counts and other considerations for each of these road sections.

## 2021 Completed Asphalt Work

Road	From	To
Davidson Street (90m)	Third Avenue	Fourth Avenue
Elliott Side Road (1040m)	Ron Jones Road	Wood Road
Bay Street (675m)	Park Street	West Street
Bell Street (135m)	First Avenue	Second Avenue
Newton Street (3800)	Highway 12	3800m South
Albin Road (1450m)	Pine Street	End
George Street (700m)	Park Street	West Street
Vents Beach Road (180m)	Highway 12	Bourgeois Beach Road
Elm Street (530m)	Pine Street	Coldwater Road

## 2021 Completed Gravel Work

Road	From	To
Barnes Avenue	Arpin Street	North Limit
Comber Place	Triple Bay Road	West Limit
David Avenue	Arpin Street	North Limit
Delta Drive	Duffy Drive	North Limit
Duffy Drive	Hearthstone Drive	North Limit
Fifth Avenue	Arpin Street	North Limit
Fowlie Street	Victoria Street	South Limit
Frazer Lane	Highway 12	Highway 12
French Road	Vasey Road	North Limit
Hearthstone Drive	Bridge	South Limit
Hemlock Avenue	Balsam Street	East Limit
K Street	Seventh Avenue	Barnes Avenue
McMann Side Road	Highway 93	Wood Road
Neekaunis Drive	Tanners Road	Highway 12
Old Coach Road	Gratrix Road	South Limit
Rainbow Lane	Hearthstone Drive	West Limit
Seventh Avenue	K Street	Arpin Street
Thorpe Avenue	Arpin Street	North Limit
Young Avenue	Arpin Street	North Limit

**For more information on maintenance and construction projects in  
Tay Township visit [www.tay.ca/construction](http://www.tay.ca/construction)**

# 2021 Accomplishments

**Highlights from 2021 that provide for the long-term economic, social and environmental well-being of Tay Township residents and community.**

## **Tay Active**

Focus on accommodating segments of the population (children and seniors, in particular) through recreation and infrastructure policies that encourage activity and mobility within the Township.

## **Ontario Trillium Foundation Resilient Communities Fund Grant**

The Township received a \$39,500 grant which was used to assist in running two separate day camp programs out of the Oakwood Community Centre in Victoria Harbour and Port McNicoll Community Centre. These programs met COVID-19 guidelines and provided a fun and engaging environment for local children. The day camps ran for 8 weeks from July through to August and provided for up to 30 campers each in one-week blocks.

## **Patterson Park**

The playground equipment on the east side of the park was in need of repair and replaced with a new fully accessible playground. A new accessible walkway was also installed, connecting the parking lot to the pavilion.



# 2021 Accomplishments

## Tay Shore Trail Winter Maintenance

A section of the Tay Shore Trail was maintained through the winter season in each of the shoreline communities that the trail passes through.

The Tay Shore Trail provided an excellent way for community members to get outdoor exercise during the height of the pandemic.



## LINX Transit Route 6

In early August 2021, the County of Simcoe LINX Transit Route 6 started running, helping to connect Midland and Orillia with stops in Victoria Harbour, Waubauskene, Coldwater and Warminster. The new route provides enhanced access to health, recreation, various services and employment opportunities in these traditionally underserved areas in the northern part of Simcoe County. For more details on LINX transit visit [simcoe.ca/dpt/Linx](https://simcoe.ca/dpt/Linx)



# 2021 Accomplishments

## Tay Proud

Invest in natural and legacy assets in the community to contribute to fostering a sense of pride among residents and employees of the Township.

### Pine Street Park Land Acknowledgement

A newly erected Land Acknowledgement sign is now located at Pine Street Park in Waubaushene. The project was spearheaded by the Talpines Community Group and received Council's full support.

***"We acknowledge that Canada was established on the traditional territories of the Indigenous Nations and in particular, the Anishinaabeg, Wendat, and Haudenosaunee, and we acknowledge their enduring presence on this land."***



### Bench Dedicated to All First Responders

Jean and Gary Priest donated a tribute bench dedicated to all first responders. The couple called Victoria Harbour home for more than 30 years, and donated the bench after noticing a previous one they had donated looked in need of repair. The bench is located in front of Fire Hall 5 in Victoria Harbour.



# 2021 Accomplishments

## Feeding Families

Tay Township participated in the Feeding Families project and provided 80 frozen meals to our local food bank. Feeding Families: Restaurant Edition was organized through our local radio station, Bounce 104.1. The goal of the program was to help support as many people as possible affected by COVID-19, so it was a win-win; support a local small business and the local food bank. Council and staff collected money which was then used to purchase 80 frozen meals. The meals were prepared by the Port Café restaurant in Port McNicoll. Owners Shawn Haines and Linda Nielsen dropped off the meals to a very thankful St. Vincent de Paul Food Bank in Victoria Harbour. The meals were placed in the freezer to be handed out to those in need.



# Tay Township Public Library

## *A Message From Your Library*

Tay Township Public Library offers many services through our website and three branches, located in Port McNicoll, Victoria Harbour, and Waubaushene. Our mission is to provide facilities and services that meet the needs of our community, ensure equal access to library resources for all citizens, and promote and encourage the use of the Library within the community.

Residents are welcome to stop by any branch to browse and take advantage of our services, while we also continue to have curbside service accessible on a daily basis. The past two years have changed and evolved the way we provide services at the Library. Our programming shifted to virtual platforms with a variety of take-home-activity kits being made available on a monthly basis. Many patrons have switched to reading or listening to their books and magazines electronically, and we assist with the tech support needed to access the various library resources. Our online, live Storytime has continued to be very popular on Facebook and Instagram. As restrictions ease, we will continue to make programming available for at-home participation.

We are very excited to begin hosting in-person events and programs again in the near future!





# Tay Township Public Library

## *More Than Just Books*

### *2021 at a Glance*

Total Physical  
Items Circulated  
28,027

Total E-materials  
Circulated  
36,668

Simcoe County  
Library items on  
loan 10,500

Storytime  
Was Viewed  
4,410 times

Instructional and  
Storytime Videos  
Filmed 76

Take-Home Kits  
Assembled  
1,514

New Items  
Added  
2,160

Inter-Library  
Loans Borrowed  
525

Inter-Library  
Loans Lent  
940

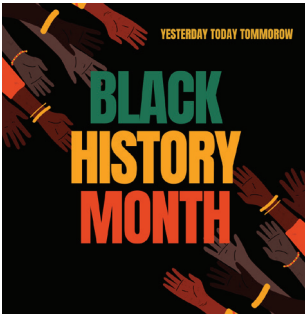


# 2021 Community in ACTION!

Connecting with the community is a key component of what makes living and working in Tay Township so great. Here are some highlights of the activities and community events that took place throughout 2021.

## Crime Stoppers Month

Tay Township joined the SGB OPP and Crime Stoppers of Simcoe Dufferin Muskoka to raise a flag and proclaim January as Crime Stoppers Month. We are proud to promote, share and celebrate the success of Crime Stoppers Program.



## Tay Township Proclaims February as Black History Month

Black History Month is an important time to learn about the stories and many important contributions of local Black Canadians to the settlement, growth and development of Simcoe County.

## #ItStartsCampaign

Tay Township was proud to support the County of Simcoe #ItStartsCampaign. The program is designed to take a proactive step towards addressing racism and discrimination in Simcoe County. This year's Campaign focused on action! "It Starts With...A Conversation, A Movement, a Change!"



## World Autism Awareness Day

Tay Township raised the flag to celebrate World Autism Day, helping to highlight the work done throughout the province and the work that still needs to be done to remove systemic barriers and help children, youth, and adults on the autism spectrum live their best life!

# 2021 Community in ACTION!

## Benny Club Celebrates 10 Years!

The Waubaushene youth group known as the Benny Club celebrated their 10th Anniversary on April 9, 2021. Mayor Walker presented a certificate of appreciation from the Township to Cindy Pearson, club organizer.



## Tay Township celebrates Doctors' Day

On May 1, Tay Township celebrated Doctors' Day! We are grateful for the hard working doctors of Georgian Bay General Hospital, Waypoint Centre for Mental Health Care and the numerous local family physicians who work and serve our community on a daily basis.



## National Pollinator Week June 21-27

The buzz was all about the bees, butterflies, bugs and birds pollinating our plants and how we can help to protect them. To recognize the important services provided by the pollinators, Severn Sound Environmental Association and Tay Township worked together to raise awareness of National Pollinator Week. Tay Township offered a free packet of native wildflower seeds for residents to pick up at our Municipal Office.



## Fierté Simcoe Pride

Tay Township joined members of Fierté Simcoe Pride (FSP) to raise the Rainbow Pride Flag, helping kick off FSP events which ran from July 26 to August 8. As an organization, FSP continues a long tradition of LGBT organizing in Simcoe while working with other organizations, groups, and partners to build community.

# 2021 Community in ACTION!

## Terry Fox Day

Council and Staff wore their Terry Fox shirts at our September Committee meeting as a reminder to observe Terry Fox Day. Although the event was once again virtual, the goal remained the same, to continue Terry's journey by raising money for cancer research.



## National Day for Truth and Reconciliation



To recognize and commemorate this day members of Council and Staff gathered outside the Municipal Office and lowered the flags to half-mast. The Culture Alliance

joint Orange Shirt Day Statement was read, as well as the statement from the Beausoleil First Nation Chief and Council. Township Staff were invited to wear orange, provided with resources and opportunities for learning and participated in a screening of the film "Secret Path."



## Veterans' Week

Tay Township proclaimed November 5 to 11 as Veterans' Week. The Mayor, Council and members of our local Legions gathered to raise the Poppy Flag to show support for our veterans and their families.



# 2021 Community in ACTION!

## Local Government Week

Tay Township joined municipalities across Ontario in celebrating Local Government Week October 18 to 22 providing an opportunity for everyone to gain an understanding of municipal government and its impact on everyday lives. A social media campaign highlighting #FunFacts about local government at Tay Township ran all week long. Example Post: Did you know Tay Township maintains 23 parks/parkettes throughout the Township? What's your favourite park to visit? More information on Parks is available at [www.tay.ca/parks](http://www.tay.ca/parks)



## Memorial Banner Program

The Memorial Banner Program was spearheaded and organized by Christine van Zandbergen, who wanted to bring the names and faces of those who have fought for our freedoms to the streets of Tay Township. The criteria for the banner program incorporates individuals who have served in Canada's military and who had lived in Tay at any point in their lives. On behalf of all residents in Tay Township, we extend our thanks to Christine and all those who helped make this project a reality.



# 2021 Community in ACTION!

## 2021 Fire and Emergency Services Department Toy & Food Drive

Tay Fire and Emergency Services held a Toy & Food Drive in late November. Proceeds from the event helped support the Saint Vincent de Paul Food Bank and the Port McNicoll Lions Club. The generosity of our Community was unbelievable!

Our goal is to make this an annual event in Tay Township.



## Tay Township and Thomson Terminals Christmas Toy Delivery

Since 2014, Friends of Keewatin Volunteers, with the support of Tay Township, have been working to help distribute tens of thousands of toys provided by Thomson Terminals to North Simcoe agencies supporting families with children in need. In 2021, over 20 local agencies were supported.



# 2021 Community in ACTION!

## Waubushene Santa Claus Parade

A big thank you to the organizing committee for the 2021 Waubushene Santa Claus Parade! Although a little different due to COVID-19, the community support and participation made the parade a huge success!



## Tree Lighting Ceremony

Thank you to the Port McNicoll Youth Activity Group volunteers for organizing the event, the Port McNicoll Lions Club who helped prepare and serve food and Royal Canadian Legion Branch 545, who provided candy canes! It was a great event despite COVID-19 restrictions.



# What is a Budget?

A budget is a key planning document in achieving the municipality's strategic priorities and links to the municipality's strategic plan. It also serves as a communication tool to inform and engage residents and the community about the work of the municipality.

## Tay Township's Annual Budget is split into two areas:

### Capital Budget

Covers municipal projects related to new assets or the rehabilitation of existing ones, including roads, water, wastewater, parks, facilities, equipment and more.

### Operating Budget

Covers the day to day operations and funds municipal services and programs like fire protection services, municipal law enforcement services, planning and development services, building inspection services, economic development services, road maintenance and repair, snow removal, water and wastewater maintenance, and parks and recreation.

Additionally, each year Council reviews and approves a **Long-Term Plan**. The plan is developed in conjunction with the Asset Management Plan and the Energy Management Plan. The Long-Term Plan enables Council to set priorities for capital projects and significant expenditures along with their planned funding.

**While a municipality can incur debt to pay for large capital acquisitions, it cannot incur a deficit to fund day to day operations in the same way senior levels of government can. This is a key difference as it means that Tay Township must identify revenue sources to cover all anticipated expenditures.**



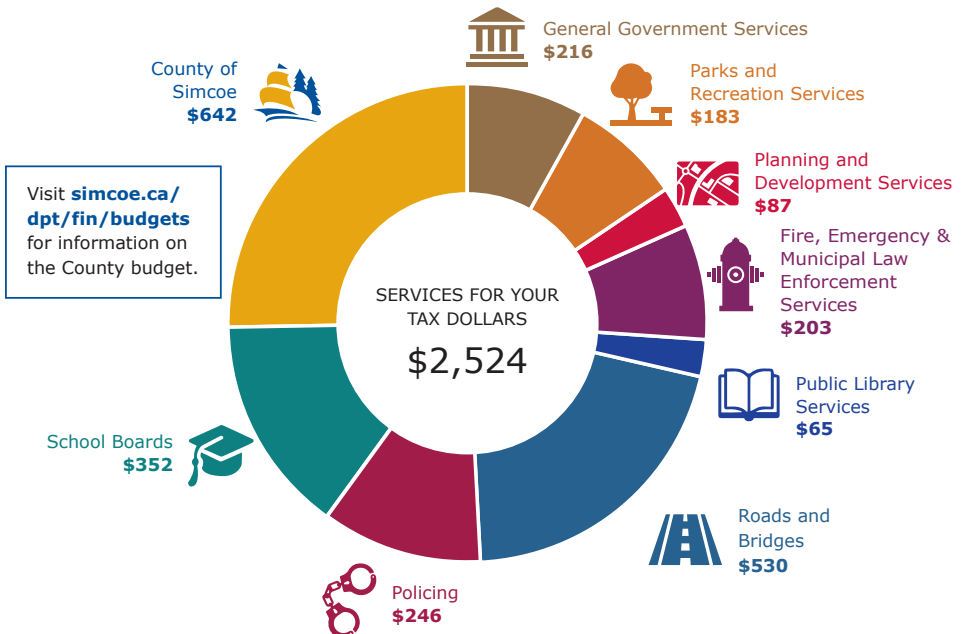
# 2022 Budget - At a Glance

*Tay Township is committed to delivering responsive and cost-effective municipal services and infrastructure that provide for the long-term economic, social and environmental well-being of our residents and community.*

The Township's municipal tax increase for 2022 is 0.99% including policing. The overall residential property tax bill impact for 2022, including County and Education taxes, is 1.10%. For an average home in Tay assessed at \$230,066, this will mean an increase of \$2.29/month.

## For every tax dollar paid by residential property owners in Tay:

- 51 cents support Tay Township services
- 25 cents support Simcoe County services
- 14 cents support Publicly Funded Education
- 10 cents support Ontario Provincial Police Services



# Allocation of Property Taxes on Average Assessed Home

*The chart below provides a breakdown of the 2022 property tax increase over 2021 on an average home assessed at \$230,066.*

Impact on the "Typical Property" Single Residential Class				
2021/2022 Assessment of \$230,066				
	2021	2022	\$ Increase / (Decrease)	% Increase / (Decrease)
<b>Municipal</b>	\$1,515	\$1,530	\$15	0.99%
<b>County</b>	\$629	\$642	\$13	2.00%
<b>Education</b>	\$352	\$352	\$0	0.00%
<b>Total Tax Increase</b>	\$2,496	\$2,524	\$28	1.10%

## Property Assessment

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying properties in Ontario. Every four years, MPAC conducts a province-wide assessment update and mails property assessment notices to every property owner in Ontario.

The property assessments MPAC provides are what municipalities use to base the property taxes needed to pay for community services.

**COVID-19 caused the cancellation of MPAC's province-wide Assessment Update. Property assessments for the 2022-2023 property tax years will continue to be based on January 1, 2016 current values.**

# Property Assessment

## Municipal Property Assessment Corporation (MPAC)

For more information about your property assessment, visit [www.mpac.ca](http://www.mpac.ca) and log into [AboutMyProperty.ca](http://AboutMyProperty.ca).

Learn more about how your property was assessed, compare your property to others in your neighbourhood or file a Request for Reconsideration.



### Welcome to AboutMyProperty™

Register for an account on the newly enhanced AboutMyProperty to learn more about how your property was assessed, view the information we have on file, compare your property to others in your neighbourhood or file a Request for Reconsideration.

Note: All property owners will need to register for an account using the roll number and access key found on their most recent property assessment notice. You can also re-register using your existing login credentials and you will be prompted to update your account information and password.

**NEW USER** | REGISTERED USER

Create an account to access the features available to you through AboutMyProperty™.

Enter your 19-digit Roll Number and Access Key found on your Property Assessment Notice.

**ROLL NUMBER**

																		0000
--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	------

**ACCESS KEY**

I'm not a robot

Need Help?

**ROLL NUMBER & ACCESS KEY:** Your Roll Number and Access Key can be found on your Property Assessment Notice.



You can also contact the Municipal Property Assessment Corporation (MPAC) by calling **1-866-296-6722**.

# Key Projects for 2022

## Website Refresh

This project will involve updating [www.tay.ca](http://www.tay.ca) page templates to a more responsive design to improve usability on mobile, tablet and desktop devices. A review and update of the overall site layout, content and navigation will also be conducted.

## Tay Community Rink Changerooms

Grant funding in the amount of \$316,500 from the Ontario Trillium Foundation's Community Building Fund capital stream will be used to build additional changerooms at the Tay Community Rink. Additional changerooms will eliminate down time between same gender hockey team rental times and will provide flexibility and options to support mixed-gender usage, making the facility welcoming and available to individuals of all gender identities.

## Tay Shore Trail

Spot repairs to sections of pavement along the Tay Shore Trail will be done to keep this popular trail in top shape.



## Sheppard Park Play Structure

With the Victoria Woods subdivision completely built out, the project has been moved up in the Long-Term Plan to recognize the community's need for neighbourhood park space.

## Mackenzie Park Washroom

Council awarded this project to Prestige Steel Buildings. The interior design will be similar to the Albert St. Park washroom.



## Roads

In 2022, Tay Township will pave 4.5 kilometres of roads. Gravel rehabilitation will also be completed on 4.8 kilometres of roads within Tay Township.

## Snow Plough Fleet Replacement

The Township will replace 3 plough trucks in 2022, ensuring snow clearing operations continue to be safe, efficient and effective. This proactive decision is based on multiple factors including build times for trucks and equipment, the age of the current units and the high cost of maintenance on existing equipment.

## Water Plant Upgrades

Council has invested \$3.9 million into upgrading the capacity of the Tay Area Water Treatment Plant and adding GAC (granular activated carbon) filtration to improve water taste and odour. The new equipment is now in use and the project is expected to be completely finished this summer.

## Victoria Harbour Wastewater Treatment Plant

The Township retained Engineering services from the Ontario Clean Water Agency which, alongside Township staff, will work with design consultant WSP to complete the Victoria Harbour Wastewater Treatment Plant upgrade design work.

# Budget Pressures and Drivers

The municipal budget can be influenced greatly by outside sources. Property and liability insurance costs continue to rise drastically each year. Salaries and benefits are a substantial part of the municipal budget given the labour intensive nature of the services we provide. Increasing inflationary costs of materials required to repair and replace municipal roads and other infrastructure are putting additional pressure on the 2022 budget.

***The table below shows how quickly these few challenges can add up when compared to the revenue a 1% increase in taxation generates.***

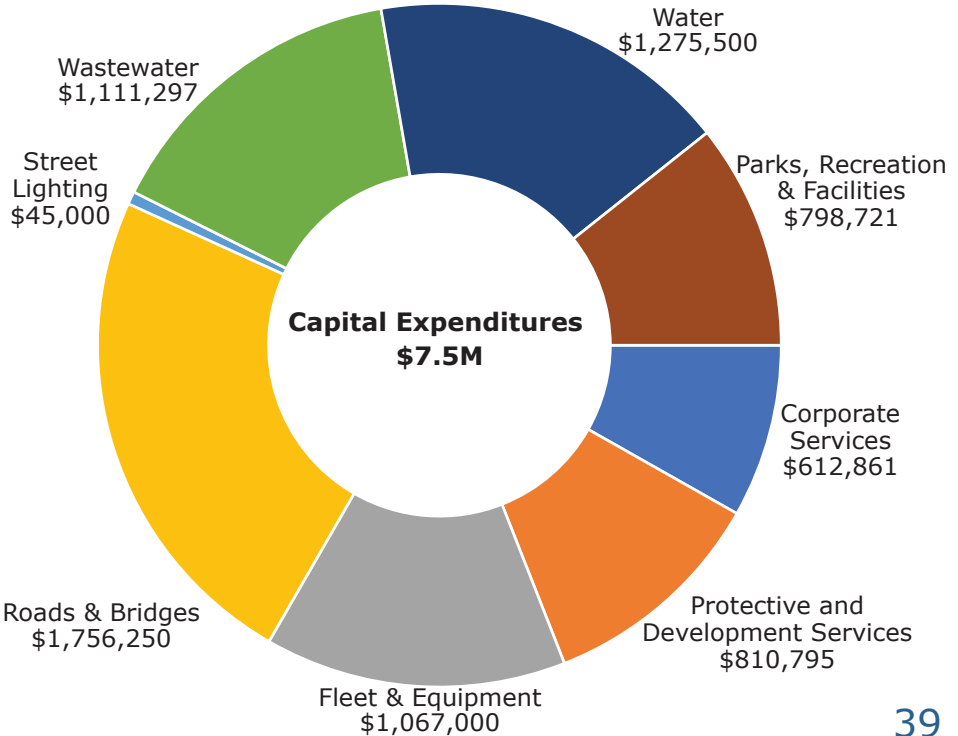
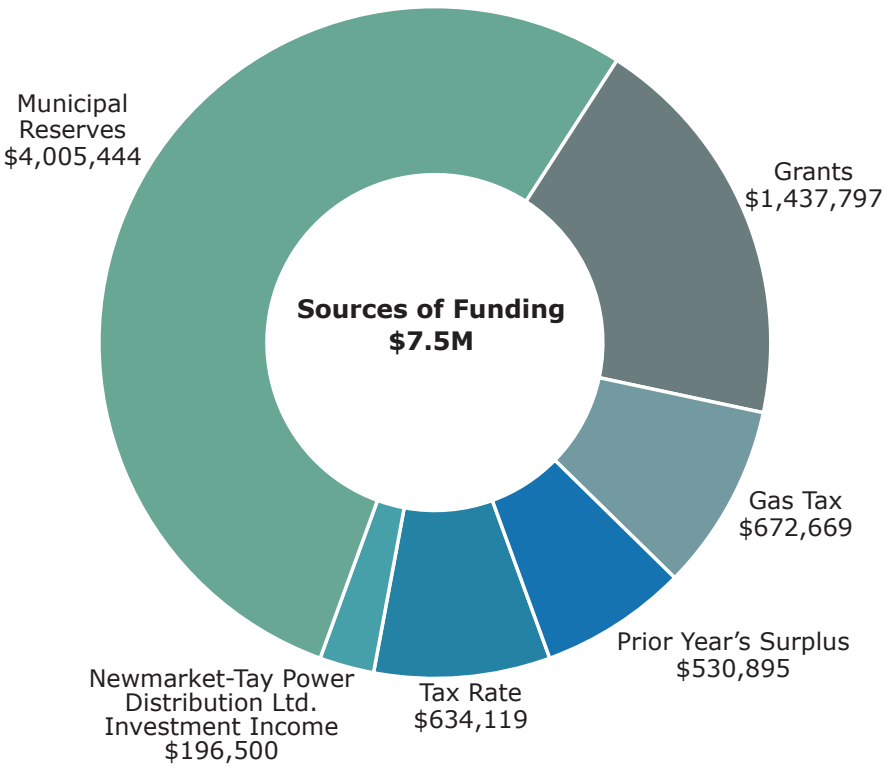
<b>Budget Pressures and Drivers for 2022</b>	
Salaries and benefits	193,000
Municipal insurance	90,755
Roads Capital Program Increase	48,119
<b>Total known cost increases</b>	<b>\$ 331,874</b>
1% Municipal tax rate increase is equivalent to	\$ 97,672

## 2022 Capital Budget

The 2022 capital budget includes all purchases and projects contained in the first year of the Long-Term Plan. Budgets are also carried forward for projects that were approved in the previous year that have not been completed.

Tay Township's 2022 Capital Budget is comprised of total expenditures in the amount of \$7.5M.

The planned capital expenditures for 2022 and corresponding funding sources are depicted in the charts on page 39.



# Reserves

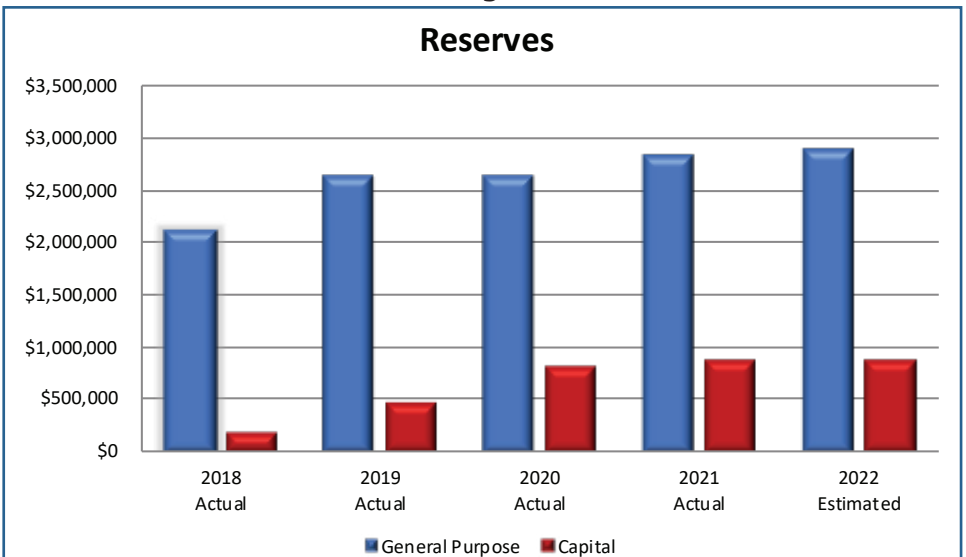
Reserves are a financial management tool used by the Township to gradually set aside a portion of revenue for future operating costs and capital infrastructure projects. Reserves provide an important alternative to debt and save taxpayers money by reducing interest costs.

Each year, the Township sets aside certain amounts of revenue, as approved by Council, in general purpose and capital reserves.

General Purpose Reserves include the Working Funds Reserve (cash required to offset accounts receivable), and the Contingency Reserve (for emergency or extraordinary events).

The Capital Reserve is used to bridge funding gaps for projects related to the replacement of existing capital infrastructure, and is not associated with any specific asset.

The graph below shows reserve balances from 2018 to 2022 (estimated as of December 31, 2021). The Capital Reserve has been steadily increasing, and the General Purpose Reserves have been increasing since 2020.

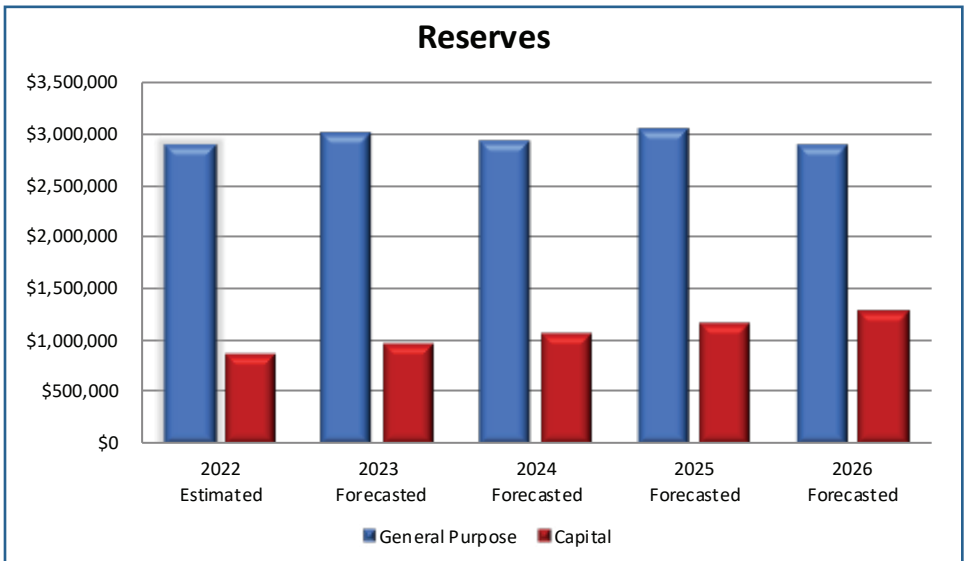




# Forecasted Reserves

The graph below provides a forecast from 2022 through 2026 for the Township's **Capital** and **General Purpose** Reserves.

A number of assumptions were used in this forecast, including those incorporated into the Council approved 2022-2031 Long-Term Plan. This forecast is intended for information and planning purposes only.



**For more in-depth details of the Long-Term Plan, visit [tay.ca/budget](http://tay.ca/budget)**

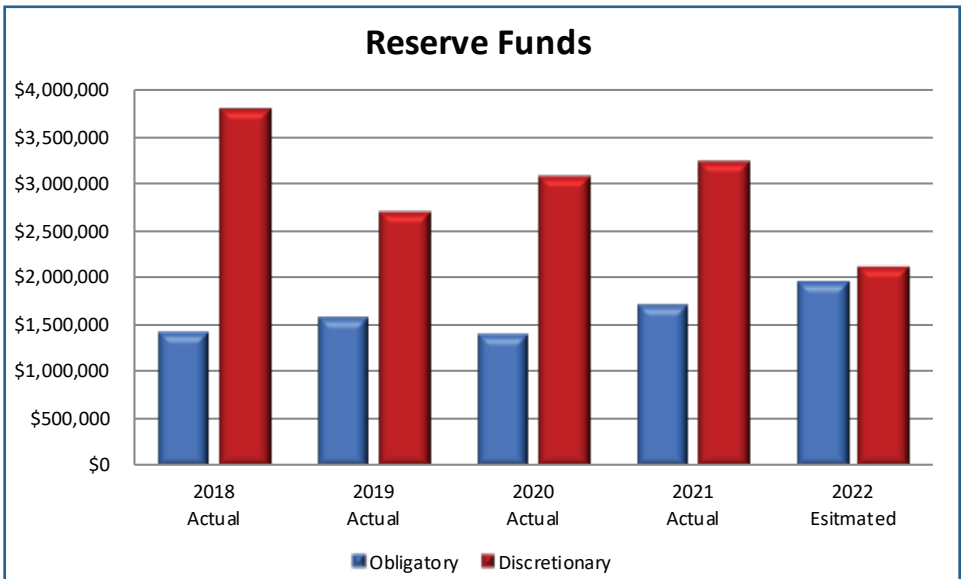
# Reserve Funds

Discretionary reserve funds are established by Council to finance future expenditures for which it has broad authority to determine what money is spent on. The Township has Discretionary Reserve Funds for assets such as vehicles, equipment, buildings, roads, and bridges. Transfers to and from Discretionary Reserve Funds are reviewed on an annual basis in conjunction with the Long-Term Plan to ensure adequate funds are available for capital and infrastructure needs.

Obligatory reserve funds are created as required by provincial statute, and can only be used for their prescribed purpose. An example of an obligatory reserve fund is the Development Charge Reserve Fund.

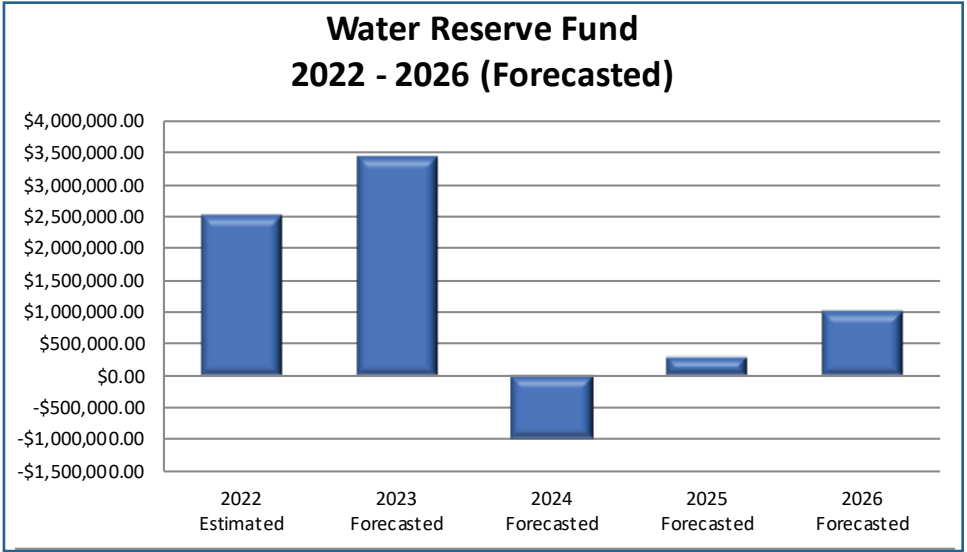
Development charges provide for the recovery of growth-related capital expenditures from new development. The Development Charges Act, 1997, forms the statutory basis to recover growth-related costs. Development Charges are levied on residential and non-residential development at either subdivision approval or at building permit issuance in accordance with the Township's current Development Charges by-law (2019-07).

The balances of the Township's Obligatory Reserve Funds are dependent upon the amount of development and the timing of capital projects. As shown in the graph below, Obligatory Reserve Fund balances have been increasing since 2020, and are projected to remain consistent through 2022. Discretionary Reserve Funds are projected to decrease in 2022, as a result of capital expenditures on equipment, vehicles, and capital projects, as outlined in the 2022 Budget.



# Water & Wastewater Reserve Funds

As shown in the graph below, the Water Reserve Fund is projected to increase from 2022 to 2023 and then decrease in 2024 due to significant capital expenditures. It is anticipated that the Water Reserve Fund balance will recover from these expenditures and begin increasing again in 2025 and 2026.



The Wastewater Reserve Fund balance is forecasted to remain relatively stable through 2023. It is anticipated that a portion of the reserve will be used in 2024 to partially fund the expansion of the Victoria Harbour Wastewater Treatment Plant.



**Note: Timing of the upgrade to the Victoria Harbour Wastewater Treatment Plant may allow a greater use of reserves versus debt in 2022-2023.**

# Debt Management

At year-end 2021, the Township's total debt outstanding is \$7.25 million. The chart below summarizes the long term debt by Asset Type.

## Summary of Long Term Debt by Asset Type

Analyzed by Function	2021	2022
Wastewater System	\$3,359,300	\$3,073,300
Water System	\$1,483,400	\$898,500
Fire Hall 2	\$1,599,400	\$1,492,100
Bridge Infrastructure	\$766,000	\$697,100
Tay Community Rink	\$43,900	\$0
Sub-total (excluding Tile Drainage)	\$7,252,000	\$6,160,000

Unaudited estimates. Refer to 2021 Audited Financial Statements for more details, when available.

## Annual Debt Servicing Costs

Annual debt servicing costs are included in the property tax levy and the user rate calculations. The table below summarizes the annual debt charges (principal and interest) for the Township's existing debt obligations.

### Summary of Long-Term Debt Principal & Interest Payments by Asset Type

	2020	2021	2022	2023
Wastewater System	\$286,000	\$286,000	\$286,000	\$286,000
Water System	\$584,900	\$584,900	\$584,900	\$90,700
Fire Hall 2	\$107,300	\$107,300	\$107,300	\$107,300
Bridge Infrastructure	\$68,900	\$68,900	\$68,900	\$68,900
Tay Community Rink	\$44,800	\$44,800	\$44,800	\$0
<b>Total</b>	\$1,092,000	\$1,092,000	\$1,092,000	\$552,900

Unaudited estimates. Refer to 2021 Audited Financial Statements for more details, when available.

# Debt Capacity

Municipalities have the authority to issue debt to a prescribed limit. The Annual Repayment Limit (ARL) is calculated based on financial figures from two years prior and is updated by the Treasurer prior to the authorization by Council of a long-term debt or financial obligation.

The Annual Repayment Limit (ARL) takes 25% of the municipality's revenue and subtracts the current debt payments. The amount left over would represent the amount of additional combined annual principal/debt payments for which the Municipality could incur debt.

The Township has the ability to undertake long-term borrowing of up to \$36 million, resulting in annual interest and principal repayments of \$2.9 million (assuming a 20-year term and a 5% interest rate).

	<b>Amount</b>
A) 2020 Net Revenues less Grants	\$16.0M
B) 25% of Net Revenues (\$16.0 x 25%)	\$4.0M
C) 2020 Debt Servicing Costs	\$1.1M
D) Estimated Annual Repayment Limit	\$2.9M
<b>Available Debt Capacity (D/B)</b>	72%
<b>Used Debt Capacity (C/B)</b>	28%

As an example only, if the Township were to issue debt equivalent to this borrowing capacity, ratepayers would see an increase of up to 36% to their tax bill in order to raise the \$2.9 million required for this example's annual debt servicing costs.

As a result the Township takes a much more conservative approach, where asset replacements are generally funded by reserves, or if debt is issued for a new or existing asset, the debt is issued for half of an asset's useful life. This allows the Township to absorb the cost of replacing the asset into the annual operating budget and reach sustainability.

## In Closing

We hope that you've found this edition of our Annual Report informative. In future years, we hope to build on this document to expand on our progress and continue to share stories of our community's successes. If you have any questions or would like more detail on any topic, please contact us, we're eager to help. We'd also appreciate any comments or feedback regarding what you'd like to see in future editions. Please drop us a line at [TellUs@tay.ca](mailto:TellUs@tay.ca) with your thoughts!

### Did You Know? Tay Township...

Receives Up-To  
**5,264**  
Calls Per Month

Receives Up-To  
**38,788**  
Emails Per Month

**Records**  
**138 +**  
Service Requests for  
Follow-up Per Month

Is Ready and Proud  
to Serve Over  
**11,000**  
Valued Residents

Call us today or visit our online service portal at

[MyTay.ca](http://MyTay.ca)

# Contact Us

Municipal Office



450 Park Street, PO Box 100  
Victoria Harbour, ON L0K 2A0

Monday to Friday

8:30 a.m. to 4:30 p.m



705-534-7248 | 1-800-281-8869



Council Calendar   Events Calendar  
[tay.ca/calendar](http://tay.ca/calendar)   [tay.ca/events](http://tay.ca/events)



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