

Tay Township

Flood Prevention Assistance Program – Application Form

Please review eligibility requirements outlined on the website before submitting your application. Please note: To qualify for the program, all sections of this form must be completed.

Name of Property Owner: 	Phone number: 	Email:
Municipal/Servicing Address: 	Town/City: 	Postal Code:
NEW BUILDS WILL NOT QUALIFY		
Mailing Address (only if different from above): 	Town/City: 	Postal Code:

Signature of Property Owner: _____

Date:

By signing this document, you are agreeing to have the work outlined on page 2 completed and will arrange a pre-inspection to be completed by Township staff.

Accommodation notice: This form can be made available in an alternate format upon request.

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Section A: Downspout/Roof Leader Disconnection Subsidy		
Check to indicate work is completed: <input style="width: 30px; height: 20px;" type="checkbox"/>	Description of Work Disconnection of downspouts from the sanitary sewer system	Subsidy Applicable For proper completion of work, you would be entitled up to a maximum of \$1500.00 only if all sections are completed along with Section A, B & C
Number of disconnected downspouts: #		To be eligible, you may hire a contractor or complete the work yourself. Homeowners are responsible for ensuring that work is not adversely affecting neighbouring properties.
Section B: Weeping Tile and/or Sump Pump Disconnection Subsidy		
Check to indicate work is completed: <input style="width: 30px; height: 20px;" type="checkbox"/>	Description of Work Disconnection of sump pump from the sanitary sewer system. If there is no sump pump installed, Township staff may recommend having one installed.	Subsidy Applicable For proper completion of work, you would be entitled up to a maximum of \$1500.00 only if all sections are completed along with Section A, B & C
Work on the weeping tile/sump pump involved: ☐ Disconnected ☐ No alterations needed		To be eligible, you must have a licensed contractor perform the work. All work must follow the Ontario Building Code.
Section C: Proper Discharge Installation		
Check to indicate work is completed: <input style="width: 30px; height: 20px;" type="checkbox"/>	Description of Work Examples: splash pad installation	Subsidy Applicable For proper completion of work, you would be entitled up to a maximum of \$1500.00 only if all sections are completed along with Section A, B & C
Please indicate what was installed (please write below): 		To be eligible, you must have a licensed contractor perform the work.

FLOOD PREVENTION ASSISTANCE PROGRAM

Terms and Conditions

1. All personal information submitted as part of this application package will only be used for the purpose of administering the Flood Prevention Assistance Program. Legal Authority for the collection of personal information is Section 8 and 11 of the Municipal Act, and in accordance with Section 29(1) (f) and (g) of the Municipal Freedom of Information and Protection of Privacy Act. If you have any questions or concerns about the collection of your personal information, please contact the Municipal Clerk at 450 Park Street, Victoria Harbour or call 705-534-7248 x240 or email clerk@tay.ca.
2. The property owner, at their sole discretion, authorizes the selected contractor, acting on behalf of the property owner, to carry out modifications to the property's stormwater systems. Any issues or concerns arising from the work shall be addressed by the applicant directly with the contractor responsible for the work, and not with the Township. The Township shall not be liable for, nor responsible for resolving, any such issues.
3. It is the responsibility of the property owner to ensure all downspout flows are safely disconnected and redirected without posing safety risks or adversely affecting adjacent buildings or properties.
4. The Township reserves the right to accept or reject any application at its sole discretion. The program is expected to be most beneficial for property owners who have experienced sanitary basement flooding in the past.
5. The homeowner is responsible for the ongoing maintenance, operation, and future replacement of all equipment installed as part of the work.
6. The Township may terminate the program at any time and for any reason at its sole discretion.
7. The failure to meet any of the terms and conditions may result in the application dismissal or refusal of future applications to the program.
8. The Flood Prevention Assistance Program is a one-time grant per property. Should demand exceed available funds, some applicants may be declined or deferred to the following year if program is still active.
9. All work, including the coordination of all inspections, shall be the responsibility of the homeowner. The homeowner agrees to a pre inspection and final inspection completed by Township staff.
10. Reimbursement shall be issued upon the satisfactory review and approval of all required application forms and supporting documentation submitted in accordance with the Program requirements, and upon inspection of the work, where applicable.
11. Any interior restoration such as drywall, paint, flooring or any exterior restoration will not be eligible for reimbursement.
12. Proper documentation must be submitted by the homeowner. A proper invoice as per the requirements must show that the invoice has been paid in full.

**I have read, understand and agree
to the Terms and Conditions**

INITIAL HERE:

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Tay Township

Flood Prevention Assistance Program – Application Form Submission Options

Please submit this application by using one of the following options		
Email	Mail	Drop off in person
floodprevention@tay.ca Please make the subject of your email: Application for Flood Prevention Program	Tay Township 450 Park Street, PO Box 100 Victoria Harbour, L0K 2A0	Bring application form and any required documents to the Township Municipal Office during regular operating hours: Monday to Friday 8:30am-4:30pm.